
ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Albert Clement, Kurt Gooding, Janet S. Grant, Evan Salke, Christine York

General Manager: Joe Mueller

PUBLIC NOTICE

Regular Meeting of the Board of Directors Alpine Springs County Water District

Date: Friday, September 11th, 2026
Location: District Office, Board Room
270 Alpine Meadows Road
Alpine Meadows, CA 96146
Time: 9:00 a.m.

AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

Meetings are held in person in the ASCWD boardroom at 270 Alpine Meadows Rd. and are open to the general public. Public comment is accepted by the board only in the following ways, in person at 270 Alpine Meadows Rd., Alpine Meadows, CA, in writing submitted to the Board Secretary by email to info@alpinesprings.org, or by mail before Tuesday September 8th, 2026 @ 9:00 a.m.

A ZOOM broadcast is provided when available through the following link. No public participation or comment is provided through ZOOM.

ZOOM: At the specified time, 9:00 a.m., connect to ZOOM. Mtg. ID: 874 7646 0060; passcode: 721334; Times listed are approximate.

Join Zoom Meeting:

<https://us06web.zoom.us/j/87476460060?pwd=ETkYd399VlwheFsVDdXwOIFxkR4H6l.1>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

B. PUBLIC COMMENT

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest which is relevant to the district's activities. This is an opportunity for members of the public to address the Board on items that are not on this agenda or any agenda item that they cannot stay for. Please state your name for the record. Comments are limited to five minutes. Under state law, the Board cannot take action on an item not on the agenda. After the closing of Public Comment, the Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Albert Clement, Kurt Gooding, Janet S. Grant, Evan Salke, Christine York
General Manager: Joe Mueller

C. APPROVAL OF MINUTES

C1) AUGUST REGULAR BOARD MEETING

The Board shall review and vote to approve the minutes of the Regular Board meeting of August 14th, 2026.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

Mike Dobrowski, CPA, shall discuss the August 2026 monthly financial statements highlighting outstanding issues. The Chair of the Budget & Finance Committee shall comment on the Committee's review of the statements. The Board shall vote to accept the financial statements and to approve the monthly (reports) expenditures.

D2) FIRE DEPARTMENT REPORT

Chief Leighton, or his designee, shall report on the August 2026 activities of North Tahoe Fire Protection District for Alpine Meadows, dispatch report and the staffing of the Alpine Meadows Fire Station 56.

D3) GENERAL MANAGER'S REPORT

Joe Mueller, the General Manager, shall report on his activities during the month of August 2026.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

The Operations Staff shall report on issues regarding water, sewer, parks, garbage, and other services provided by the district. Staff shall comment on and answer questions regarding the August 2026 Water/Sewer Report.

D5) TTSA REPORT

The Board of Directors meeting was held on August 19th, 2026, meeting summaries attached.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT CLEMENT)

Met September 10th, the previous month August 13th, 2026, B&F report is attached.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

No Meeting

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR GOODING)

No Meeting

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)

No Meeting

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) AMENDED SDRMA HEALTH BENEFITS MEMORANDUM OF UNDERSTANDING RESOLUTION #15-2026

Consideration for approval Resolution #15-2026 SDRMA Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program

F2) DISTRICT DIRECTORS CANDIDATE LIST TO THE PLACER COUNTY BOARD OF SUPERVISORS FOR APPOINTMENT

Consideration for approval of the qualified candidate list which will be submitted to the Placer County Board of Supervisors for appointment in lieu of election.

ALPINE SPRINGS COUNTY WATER DISTRICT

Directors: Albert Clement, Kurt Gooding, Janet S. Grant, Evan Salke, Christine York

General Manager: Joe Mueller

- F3) AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES DURING CONSTRUCTION AND CONSTRUCTION MANAGEMENT OF THE TANKS REPLACEMENT PROJECT**
Consideration of a Professional Services Agreement with Carollo Engineers for Task 5 Engineering Services During Construction and Task 6 Construction Management and Inspection Services associated with the replacement of water storage tanks 2, 3, and 5.

G. CORRESPONDENCE TO THE BOARD

All correspondence to the Board received at the District Office more than 72 hours before the scheduled Board meeting shall be discussed at the meeting. The Board may dispense with any item immediately, direct investigation of any item to a Board or ad-hoc Committee and/or table any item until the next regularly scheduled Board meeting.

H. CLOSED SESSION

NONE

I. DIRECTORS' COMMENTS

In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

J. ADJOURNMENT

The Board of Directors of Alpine Springs County Water District, as a general rule, would like to complete its regular meetings within four hours. If it appears that the meeting will extend beyond four hours, the Board President shall poll the Directors as to their wishes on finishing Board business. A majority of the Directors shall decide whether to complete all items on the agenda at this meeting, postpone the meeting or move remaining agenda items to the next regularly scheduled meeting.

Next regularly scheduled Board meeting – Thursday October 15th, 2026, at 8:30 a.m.

I certify that on or before Tuesday September 8th, 2026, at 9:00 a.m., I personally posted and forwarded agendas as requested.

Joe Mueller, General Manager
Alpine Springs County Water District

EXHIBIT C1

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
August 14, 2026**

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Clement called the meeting to order at 9:00 AM.

Directors Present: President Bert Clement, Janet S. Grant, Evan Salke, Kurt Gooding, and. Christine York

Directors Absent: None

Staff Present: General Manager Joseph Mueller, Laurie Axel, and James Orndorff

Guests included District CPA Michael Dobrowski, NTFPD Battalion Chief Jeremiah Meadows, and Michael Miller, Chris Nelson, and Bill Cashmareck.

B. PUBLIC COMMENT

There were no comments on items not on today's agenda.

C. APPROVAL OF MINUTES

C1) MAY AND JUNE REGULAR BOARD MEETING

It was moved by Grant and seconded by Gooding to approve the May 8, 2026 minutes as presented and June 12, 2026 minutes as amended. Motion carried unanimously.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

District CPA Mike Dobrowski presented the financial reports as of July 1, 2026. The fiscal year end numbers have not yet been finalized. Billings were sent out at the end of July rather than in August, which will change how revenues are compared to the previous year. Dobrowski noted the income from California Class.

It was moved by Grant and seconded by Gooding to approve the financial reports through June 30, 2026 as presented. Motion carried unanimously.

It was moved by Gooding and seconded by Grant to approve payment of checks #34352 and 34451 – 34511, payroll, electronic fund transfers, and bill pays. Motion carried unanimously.

D2) FIRE DEPARTMENT REPORT

Meadows reported NTFPD responded to 326 call last month, six of which were in Alpine. He described the mutual aid being provided to fires in the region and staffing.

There was a question about defensible space inspections. Mueller said they started in Alpine about three weeks ago. Most properties are in fairly good shape, although some do require additional clean up.

D3) GENERAL MANAGER'S REPORT

Mueller presented the June and July 2026 General Manager and Office Activities report. He continues to work with the development teams for both projects. The Annual Open House Barbecue was well attended.

Mueller is reviewing bids forms for the tank project and expects to advertise the end of August and bring a contract to the Board in October.

Mueller described the capital projects underway. The old truck was sold and a new operations truck purchased. Mueller is working with the fire district on the Municipal Service Reviews (MSRs).

Mueller reported TTSD has been sold to another family-owned business, Recology, which emphasizes sustainability and resource recovery. ASCWD is in the first one-year extension of the three-year contract, but Mueller does anticipate some changes upon renewal. That said, Recology has indicated they will work within the existing contract until it expires.

Mueller will speak for the District at the September 5 Valley-Wide Meeting and invited Board members to join him.

The annual invoices have gone out. Because of the new process allowing online payments, revenues are coming in more quickly than in the past. Adjustments were made to thirteen accounts because of changes to the meter-reading software.

Axel is participating in online training for Planet Bid, which helps with the bid process. The Consumer Confidence Report was posted online and notices sent to customers as required.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

Orndorff presented the June and July 2026 Water/Wastewater Reports, including water production and usage. There were some issues with the computer system in June resulting in false alarms, but that has been corrected. Orndorff described maintenance issues that were addressed. During a recent power outage, the valves had to be opened and closed manually.

Included in the packet were photos of the tank inspections. Inspections were also carried out to confirm the location and condition of water boxes and meters. Orndorff described the assistance provided with the Klosters Court project.

There was a brief conversation clarifying repairs and issues addressed.

D5) TTSA REPORT

Clement reported on the June 17, 2026 and July 15, 2026 Board meetings. The Clean Water Revitalization Project continues to move forward.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT CLEMENT)

Clement reviewed the June 11 and August 13 Committee meetings. There have been no unbudgeted expenses. There has been a large influx of cash given receipt of the loan funds. Salke said investment strategies are being considered. The Treasurer's Report was included in the meeting packet.

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

York reported on the June 22 meeting. Gooding has heard from the Forest Service that work on the Bear Creek Trail should begin at the end of August.

Mueller described the projects in the park, including repairs to the tennis courts, installation of an ADA compliant water bottle fill station, and painting of the storage shed and bathrooms. Given the hot, dry summer, some of the grass has been dying, but that is an ongoing issue. Mueller noted heavy use of the park, but really no more than in previous years. A lot of water toys are being stored behind the bathroom. Mueller suggested a conversation about how to control that take place at the next PR&G.

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR GOODING)

This Committee did not meet.

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)

This Committee did not meet.

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) Chris Nelson and Bill Cashmareck will provide an update on the status of the Alpenglow development.

Chris Nelson provided a history of the project and approvals, which were sold to Bill Cashmareck in 2024. At that time it became clear the previous will-serve provisions needed to be updated. He worked with Mueller and Carollo to develop Alternative 1, which is consistent with the Master Plan.. As land owner, Nelson will continue to lead the discussions. It is hoped construction can begin next summer.

Cashmareck described the three phases of the project. The final will-serve letters from ASCWD and Southwest Gas are still needed. He described the fuels mitigation and fire apparatus the project will provide.

Mueller explained that to accomplish the proposed timeframe will mean shifting ASCWD priorities and determining how the District will fund its share of estimated costs for the large infrastructure investment, given the fuels reduction and Juniper Mountain tank priorities.

Today's presentation included roughly estimated costs. Clement suggested more tangible numbers are needed. Salke agreed, asking for a more detailed proposal that ASCWD customers can review. Cashmareck agreed and said when he receives more detail from Carollo and gets bids, he will provide the District with more information on what is actually needed.

F2) CONFLICT OF INTEREST CODE AMENDMENT RESOLUTION #13-2026

It was moved by Gooding and seconded by Salke to approve Resolution #13-2026, the Conflict of Interest Code amendment.

ROLL CALL VOTE

AYES: Grant, Gooding, York, Salke, and Clement

NAYES: None

Motion carried unanimously.

F3) AGREEMENT FOR GENERAL COUNSEL LEGAL SERVICES

It was moved by York and seconded by Gooding to authorize the General Manager to execute an Agreement for General Counsel Legal Services with Best, Best & Krieger LLP. Motion carried unanimously.

F4) DISTRICT GOALS AND OBJECTIVES

It was moved by York and seconded by Gooding to adopt the 2026/2027 District Goals and Objectives Statement and Matrix as presented. Motion carried unanimously.

F5) FY2026/2027 ASCWD EMPLOYEE SALARY SCHEDULE, RESOLUTION #14-2026

It was moved by Grant and seconded by Gooding to approve Resolution #14-2026, the Alpine Springs County Water District FY2026/2027 Employee Salary Schedule.

ROLL CALL VOTE

AYES: Grant, Gooding, York, Salke, and Clement

NAYES: None

1 Motion carried unanimously.

2
3 **G. CORRESPONDENCE TO THE BOARD**

4 No correspondence was presented.

5
6 **H. CLOSED SESSION**

7 Closed Session was not convened.

8
9 **I. DIRECTORS' COMMENTS**

10 Clement asked the Board to consider changing dates and times of meetings in order to allow adequate
11 time for the monthly financial reports to be compiled. It was agreed to schedule the October Board
12 meeting for **October 15, 2026 at 8:30 AM**. Changing the time and day of the monthly Board and
13 Finance Committee meetings will continue to be considered.

14
15 Gooding suggested that ultimately, coordinating with both developers could save the District funds.
16 The timing may not be ideal, but in the long run it could be worth it. A brief conversation followed
17 regarding meeting the needs of the District and reconsidering timing of priorities.

18
19 York reported about 20 people attended the flower walk.

20
21 Mueller is working with Placer County Elections to determine next steps for the Board election, given
22 fewer people pulled papers to run for office than there are seats available.

23
24 **J. ADJOURNMENT**

25 There being no further business to come before the Board, the meeting was adjourned at 11:22 AM.
26 The next regularly scheduled Board meeting is September 11, 2026 at 9:00 AM.

27
28 Respectfully Submitted,

29 Judy Friedman

30 Recording Secretary

31 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
32

EXHIBIT D1

Subject: *August 2026 Month End Review*
For: *Alpine Springs County Water District*
To: *The Board of Directors*
Prepared by: *Michael J. Dobrowski, CPA 09/04/26*

On a year-to-date basis our net income was \$2,372,237 more than the prior fiscal year. This is primarily due to the rate increases. Net income was \$270,101 favorable to budget on a year-to-date basis. As of the end of the month, the cash and investment accounts totaled \$9,491,645. Accounts receivable were \$354,610 as of month end, \$182,185 less than the prior fiscal year at this time.

Our cash and investments position has increased by \$5,448,907 from 08/31/25 and increased by \$673,505 from the prior month.

Reports Included: Profit and Loss Previous Year Comparison (Condensed)
Profit and Loss Budget Performance
Balance Sheet Previous Year and Month Comparison
Cash Flow Year to Date
Check Register for Current Month
Subsequent Payments Listing
Adjusting Journal Entries
Quarterly P&L by Fund Reports (Sept, Dec, Mar, June)

Procedures Performed: Made monthly depreciation entry.
Reconciled Bank Accounts to last available statement.
Payroll entries completed.
Prepaid account adjusted to actual.
Leave accrual adjusted on statements.
County A/R adjustment.
Accrued items to budget.

Outstanding Information: Placer County statements.

Current restricted or committed funds

CERBT	\$ 243,958
Fire Mitigation fees	\$ 217,546
Line Replacement Budget (LRB)	\$ 640,200
Tank Replacement	\$5,027,608
FY 2025/2026 CIP Budget	<u>\$ 449,000</u>
Total	\$6,578,312

Cash available for operations and loan repayment— **\$ 2,913,333**

(Remaining balance \$9,491,645-\$6,578,312)

In Transit Timing Differences or Other Notable Items

No material items to discuss.

Work in Progress Accounts	Current Year	Total
Chlorination System Evaluation	0	21,883
Sewer Line Replacement	0	47,087
Tank Replacement Project	0	412,182
Pipeline Rehabilitation	406,666	557,341
Booster Pump Site	0	23,669
Alpine Estates Well #1 Rehab	0	96,692
Total	\$406,666	\$1,158,855

Accounts Payable	
NTPFD Contract	\$ 0
Total	\$ 0

Sick and General Leave	
Sick leave Hours	424.00 Hrs.
General leave Hours and Dollars	393.13 Hrs. \$ 36,130.25

Prepays	
Garbage Contract (5404.02) 1 Mo. @ \$21,272.31	\$ 21,272.31
Placer Co. Env. Health Permit (5394.05) @ \$85.33 10 months	\$ 853.31
SDRMA Insurance (5120.00) 10 months @ \$4,290.12	\$ 42,901.21
SDRMA (5120.00) Worker's Comp 10 months @ \$1,211.67	\$ 12,116.69
CSDA (5168) 4 mo @ \$719.75 (Jan-Dec26)	\$ 2,879.00
Core Utilities (5167) 10 mo @ \$70.84 (Jul26-Jun27)	\$ 708.32
Total	\$ 80,730.84

Stale-Dated Checks	
<u>Date</u>	<u>Check #</u>
<u>Amount</u>	<u>Vendor</u>

Last disbursement issued from prior financial reports.

<u>Date</u>	<u>Check or EFT #</u>	<u>Amount</u>	<u>Vendor</u>
08/10/26	ACH081026	\$6,606.23	CalPERS (Active Health Insurance)

Benefits Breakdown (YTD)

Health & Life Ins. (Active)	\$13,614.48
Health Ins. (Retired)	6,366.24
Pension (Employee 7.75%)	5,853.49 (Employer 7.96% Effective 07/01/25)
Payroll Taxes	1,255.09
Health plan co-ins.	505.90
Total	\$ 27,595.20

Cash Requirements for payroll.

<u>Pay Date</u>	<u>Amount</u>
08/06/26	\$24,571.82
08/20/26	\$22,768.47

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July through August 2026

	Jul - Aug 26	Jul - Aug 25	\$ Change	% Change
Ordinary Income/Expense				
Income				
Water Revenue	1,359,670	1,201,029	158,640	13%
Connection Fees	0	8,660	(8,660)	(100)%
Sewer Revenue	521,246	474,690	46,556	10%
Garbage Revenue	423,424	397,633	25,790	7%
Park Revenue	7,425	7,805	(380)	(5)%
Fire Mitigation Fees	0	4,323	(4,323)	(100)%
Property Tax Revenue	0	653	(653)	(100)%
Other Revenue	25,029	24,902	126	1%
Total Income	2,336,793	2,119,696	217,097	10%
Gross Profit	2,336,793	2,119,696	217,097	10%
Expense				
Salaries and Wages - Admin	45,784	42,872	2,912	7%
Salaries and Wages - O&M	32,154	35,507	(3,353)	(9)%
Benefits - Office	12,501	11,876	626	5%
Benefits - O&M	14,588	10,950	3,637	33%
Health Plan Co-Insurance	506	117	389	333%
Directors' Fees	925	1,600	(675)	(42)%
Insurance - Administration	11,004	10,016	988	10%
Park Expenditures	9,628	601	9,027	1,502%
Parts/Tools/Misc. Equip	3,857	12,246	(8,389)	(69)%
Postage and Delivery	82	191	(109)	(57)%
Office Expense	4,197	1,081	3,115	288%
Dues and Subscriptions	2,820	2,508	311	12%
Bank and Collection Fees	2,515	678	1,837	271%
Analytical Testing	1,093	1,054	39	4%
Accounting Fees	15,020	12,481	2,539	20%
Legal Fees	636	0	636	100%
Consultants-Misc.	386	2,647	(2,261)	(85)%
NTFD Contract	296	44,611	(44,315)	(99)%
Building Maintenance	310	0	310	100%
Equipment Maintenance - Admin	1,618	1,869	(251)	(13)%
Maintenance Water and Sewer	26,311	45,786	(19,474)	(43)%
Gas and Electric - Admin	6,469	3,071	3,398	111%

Alpine Springs County Water District
Profit & Loss Prev Year Comparison
July through August 2026

	<u>Jul - Aug 26</u>	<u>Jul - Aug 25</u>	<u>\$ Change</u>	<u>% Change</u>
SCADA System	9,083	2,769	6,314	228%
Education Staff/Board	0	51	(51)	(100)%
Telephone - Administration	573	573	1	0%
Government Mandates	1,598	13,365	(11,767)	(88)%
Garbage Contract	42,545	45,273	(2,729)	(6)%
Depreciation Expense	51,574	51,499	75	0%
Total Expense	<u>298,071</u>	<u>355,291</u>	<u>(57,220)</u>	<u>(16)%</u>
Net Ordinary Income	<u>2,038,721</u>	<u>1,764,404</u>	<u>274,317</u>	<u>16%</u>
Other Income/Expense				
Other Income				
Interest Revenue	53,767	21,102	32,665	155%
Total Other Income	<u>53,767</u>	<u>21,102</u>	<u>32,665</u>	<u>155%</u>
Other Expense				
Interest Expense	40,841	7	40,833	550,315%
Total Other Expense	<u>40,841</u>	<u>7</u>	<u>40,833</u>	<u>550,315%</u>
Net Other Income	<u>12,926</u>	<u>21,095</u>	<u>(8,169)</u>	<u>(39)%</u>
Net Income	<u><u>2,051,647</u></u>	<u><u>1,785,499</u></u>	<u><u>266,149</u></u>	<u><u>15%</u></u>

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of August 31, 2026

	Aug 31, 26	Jul 31, 26	\$ Change	Aug 31, 25	\$ Change
ASSETS					
Current Assets					
Checking/Savings					
Petty Cash	363	363	0	400	(38)
Plumas Bank Checking	338,283	191,539	146,744	495,248	(156,965)
Placer County - Interest App.	185,184	185,184	0	178,788	6,396
California CLASS	8,764,530	8,237,770	526,761	3,173,153	5,591,377
LAIF Accounts	203,285	203,285	0	195,148	8,137
Total Checking/Savings	9,491,645	8,818,140	673,505	4,042,738	5,448,907
Accounts Receivable					
Accounts Receivable	354,610	1,300,103	(945,493)	536,796	(182,185)
Total Accounts Receivable	354,610	1,300,103	(945,493)	536,796	(182,185)
Other Current Assets					
Placer - Agency Taxes 390-770	0	57,834	(57,834)	779	(779)
Funds received, but not yet deposited to a bank account	60,177	17,162	43,015	12,824	47,353
Interfund Receivable - Enterp	0	0	0	0	0
Prepaid Expenses	80,731	108,381	(27,650)	75,390	5,340
County Collection Accounts	23,887	23,887	0	32,811	(8,923)
Deferred Pension Outflows	75,189	75,189	0	75,189	0
Deferred OPEB Outflows	115,359	115,359	0	115,359	0
Total Other Current Assets	355,343	397,812	(42,469)	312,352	42,991
Total Current Assets	10,201,598	10,516,056	(314,457)	4,891,886	5,309,713
Fixed Assets					
Land	360,436	360,436	0	360,436	0
Firehouse	376,338	376,338	0	376,338	0
Firehouse Vehicles & Equipment	265,031	265,031	0	343,336	(78,305)
Park	403,391	403,391	0	403,391	0
Park Improvements Depreciable	49,048	49,048	0	49,048	0
Land Improvements	218,678	218,678	0	218,678	0
Alpine Springs Interceptor	58,095	58,095	0	58,095	0
Water System	6,818,245	6,818,245	0	6,728,970	89,275
SCADA System	174,385	174,385	0	172,423	1,962
Sewer System	1,046,201	1,046,201	0	1,046,201	0
Building Improvements	420,137	420,137	0	413,914	6,223
Office Equipment	81,010	81,010	0	81,010	0
Vehicles	177,566	177,983	(417)	128,749	48,817
Maintenance Equipment	293,229	293,229	0	293,229	0
Truckee River Interceptor	358,524	358,524	0	358,524	0
Inflow and Infiltration	26,031	26,031	0	26,031	0
Work in Progress	1,158,855	960,612	198,244	113,070	1,045,785
Accumulated Depreciation	(6,434,933)	(6,409,146)	(25,787)	(6,204,168)	(230,765)
Total Fixed Assets	5,850,268	5,678,228	172,040	4,967,277	882,991

Alpine Springs County Water District
Balance Sheet Previous Year & Month Comparison
As of August 31, 2026

	Aug 31, 26	Jul 31, 26	\$ Change	Aug 31, 25	\$ Change
Other Assets					
Land Usage and Easement Right	17,436	17,436	0	17,436	0
Total Other Assets	17,436	17,436	0	17,436	0
TOTAL ASSETS	16,069,302	16,211,720	(142,418)	9,876,598	6,192,704
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable	0	0	0	57,046	(57,046)
Total Accounts Payable	0	0	0	57,046	(57,046)
Other Current Liabilities					
Retention Payable	31,500	31,500	0	0	31,500
OPEB Liability	415,220	415,220	0	415,220	0
Accrued Payroll & Payroll Tax	0	0	0	1,478	(1,478)
Accrued Vacation Payable	36,130	34,910	1,220	34,955	1,176
Deferred Pension Inflows	154	154	0	154	0
Deferred OPEB Inflows	17,441	17,441	0	17,441	0
Net Pension Liabilities	45,380	45,380	0	45,380	0
HRA Plan Payable	4,960	4,960	0	89	4,871
Everbank Interest Payable	40,841	20,420	20,420	0	40,841
Total Other Current Liabilities	591,626	569,985	21,641	514,716	76,910
Total Current Liabilities	591,626	569,985	21,641	571,762	19,864
Long Term Liabilities					
Caterpillar Financial Serv	0	0	0	18,063	(18,063)
Everbank Loan Payable	5,100,000	5,100,000	0	0	5,100,000
Total Long Term Liabilities	5,100,000	5,100,000	0	18,063	5,081,937
Total Liabilities	5,691,626	5,669,985	21,641	589,826	5,101,800
Equity					
Retained Earnings	2,097,992	2,097,992	0	1,273,237	824,755
Retained Earnings - Garbage	585,275	585,275	0	585,275	0
Retained Earnings - Park	(128,660)	(128,660)	0	(128,660)	0
Retained Earnings - Sewer	2,013,087	2,013,087	0	2,013,087	0
Retained Earnings - Water	(1,675,109)	(1,675,109)	0	(1,675,109)	0
Fund balance Undesignated	434,764	434,764	0	434,764	0
Investment in plant & equip	4,998,680	4,998,680	0	4,998,680	0
Net Income	2,051,647	2,215,706	(164,059)	1,785,499	266,149
Total Equity	10,377,676	10,541,735	(164,059)	9,286,773	1,090,903
TOTAL LIABILITIES & EQUITY	16,069,302	16,211,720	(142,418)	9,876,598	6,192,704

Alpine Springs County Water District
Profit & Loss Budget Performance 2026/2027
August 2026

	Aug 26	Budget	Jul - Aug 26	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
Water Revenue	0	0	1,359,670	1,416,743	1,609,935
Connection Fees	0	2,101	0	4,202	25,214
Sewer Revenue	0	0	521,246	456,083	518,276
Garbage Revenue	0	0	423,424	375,592	426,809
Park Revenue	2,470	8,000	7,425	16,000	32,000
Fire Mitigation Fees	0	1,000	0	2,000	12,000
Property Tax Revenue	0	0	0	0	1,055,891
Other Revenue	35	2,082	25,029	4,164	24,999
Total Income	2,505	13,183	2,336,793	2,274,784	3,705,124
Gross Profit	2,505	13,183	2,336,793	2,274,784	3,705,124
Expense					
Salaries and Wages - Admin	27,911	30,019	45,784	60,038	360,226
Salaries and Wages - O&M	21,905	23,058	32,154	46,116	276,691
Benefits - Office	6,731	9,559	12,501	19,118	114,711
Benefits - O&M	7,696	8,500	14,588	17,000	101,991
Health Plan Co-Insurance	506	1,024	506	2,048	12,291
Directors' Fees	925	990	925	1,980	11,850
Insurance - Administration	5,502	5,644	11,004	11,288	67,708
Park Expenditures	2,628	5,013	9,628	10,026	30,075
Parts/Tools/Misc. Equip	3,833	2,660	3,857	5,320	31,900
Postage and Delivery	39	359	82	718	4,300
Newsletter and Printing	0	0	0	0	3,451
Office Expense	587	1,711	4,197	3,422	20,536
Dues and Subscriptions	1,800	1,381	2,820	2,762	16,571
Bank and Collection Fees	776	300	2,515	600	3,600
Analytical Testing	356	1,500	1,093	3,000	18,000
Accounting Fees	6,409	6,560	15,020	13,120	78,740
Audit	0	0	0	0	32,500
Legal Fees	636	1,252	636	2,504	15,000
Consultants-Misc.	386	3,297	386	6,594	39,537
NTFD Contract	296	70,393	296	140,786	844,713
OPEB Trust - Annual Funding	0	0	0	0	30,000
Building Maintenance	44	2,848	310	5,696	34,180

6:45 PM
09/04/26
Accrual Basis

Alpine Springs County Water District
Profit & Loss Budget Performance 2026/2027
August 2026

	Aug 26	Budget	Jul - Aug 26	YTD Budget	Annual Bud...
Equipment Maintenance - A...	487	941	1,618	1,882	11,304
Vehicle Maintenance and Rep.	0	813	0	1,626	9,751
Maintenance Water and Sewer	23,701	11,668	26,311	23,336	140,000
Gas and Electric - Admin	3,184	7,148	6,469	14,296	85,772
SCADA System	9,083	1,668	9,083	3,336	20,000
Travel and Entertainment	0	100	0	200	1,200
Education Staff/Board	0	376	0	752	4,500
Uniforms	0	292	0	584	3,500
ASCWD Fuel	0	817	0	1,634	9,800
Telephone - Administration	338	267	573	534	3,200
Government Mandates	85	2,521	1,598	5,042	30,256
Garbage Contract	21,272	21,293	42,545	42,586	255,520
Depreciation Expense	25,787	25,787	51,574	51,574	309,449
Miscellaneous - O&M	0	192	0	384	2,300
Total Expense	172,904	249,951	298,071	499,902	3,035,123
Net Ordinary Income	-170,399	-236,768	2,038,721	1,774,882	670,001
Other Income/Expense					
Other Income					
Interest Revenue	26,761	4,165	53,767	8,330	50,000
Total Other Income	26,761	4,165	53,767	8,330	50,000
Other Expense					
Interest Expense	20,420	0	40,841	0	481,132
Fire Mitigation Fees	0	833	0	1,666	10,000
Total Other Expense	20,420	833	40,841	1,666	491,132
Net Other Income	6,340	3,332	12,926	6,664	-441,132
Net Income	-164,059	-233,436	2,051,647	1,781,546	228,869

Alpine Springs County Water District
Statement of Cash Flows
July through August 2026

	<u>Jul - Aug 26</u>
OPERATING ACTIVITIES	
Net Income	2,051,647
Adjustments to reconcile Net Income to net cash provided by operations:	
1150.00 · Accounts Receivable - 05 Fund	(185,795)
1550.00 · Prepaid Expenses	(74,538)
1041.00 · Placer Co - Taxes 770 - 06 Fund	57,834
1850.00 · Accumulate Depreciation:1850.02 · Accumulated De...	2,140
1850.00 · Accumulate Depreciation:1850.03 · Accumulated De...	2,140
1850.00 · Accumulate Depreciation:1850.04 · Accumulated De...	6,436
1850.00 · Accumulate Depreciation:1850.05 · Accumulated De...	37,546
2010.00 · Accounts Payable - 06 Fund	(7,667)
2010.00 · Accounts Payable - 06 Fund:2010.06 · Accounts Pa...	(399,878)
2070.00 · Accrued Payroll & Taxes - 05 Fu	(18,798)
2075.00 · Accrued Vacation Pay - 05 Fund	(2,176)
2110.06 · Everbank Interest Payable - 06	40,841
Net cash provided by Operating Activities	<u>1,509,731</u>
INVESTING ACTIVITIES	
1790.00 · Vehicles	(48,817)
1830.05 · Work in Progress:1839.05 · Pipeline Rehabilitation - 05	(406,666)
1850.00 · Accumulate Depreciation:1850.06 · Accumulated Dep...	3,312
Net cash provided by Investing Activities	<u>(452,171)</u>
Net cash increase for period	1,057,560
Cash at beginning of period	<u>8,494,262</u>
Cash at end of period	<u><u>9,551,822</u></u>

6:51 PM
09/04/26

Alpine Springs County Water District
Check Register for Current Month
August 11 - 31, 2026

Date	Num	Name	Memo	Amount	Balance
08/24/2026	116	Tahoe Truckee Sierra Disposal 0355	Cust. #000355	-426.80	-426.80
*** Missing numbers here ***					
08/11/2026	34512	Pam Zinn	July 2026 Health Reimburseme...	-584.98	-1,011.78
08/31/2026	34513	Laurie Axell	2026 HRA Allowance for August	-181.90	-1,193.68
08/31/2026	34514	NIGGEL, CHRISTOPHER & VALERIE	Customer refund.	-3,338.17	-4,531.85
08/31/2026	34515	CARLSON/WINN	00020070 Customer refund.	-3,665.07	-8,196.92
08/31/2026	34516	Janet Grant	Aug 2026 Board of Directors ...	-150.00	-8,346.92
08/31/2026	34517	Evan Salke {1}	Aug 2026 Board of Directors M...	-200.00	-8,546.92
08/31/2026	34518	Albert Clement	Aug 2026 Board of Directors M...	-275.00	-8,821.92
08/31/2026	34519	Kurt Gooding	Aug 2026 Board of Directors M...	-150.00	-8,971.92
08/31/2026	34520	Christine York	Aug 2026 Board of Directors M...	-150.00	-9,121.92
08/31/2026	34521	Alpine Septic and Pumping	Invoice #082026-04	-15,000.00	-24,121.92
08/31/2026	34522	North Tahoe FPD	FY2026 June Statement	-295.94	-24,417.86
08/31/2026	34523	B&L Backflow Testing Specialists, LLC	Inv. #36778-ALP, #36777-ALP,...	-871.26	-25,289.12
08/31/2026	34524	Best Best & Krieger LLP	Inv. #1069911 Matter #82141.0...	-636.00	-25,925.12
08/31/2026	34525	CWEA	Customer ID: 484290	-259.00	-26,184.12
08/31/2026	34526	Inland Supply Company	Cust.#6008 Inv.#1120490,1120...	-2,465.03	-28,649.15
08/31/2026	34527	Longo Inc.	Invoice # 10012	-198,243.69	-226,892.84
08/31/2026	34528	Sierra Controls, LLC	Inv. #258113	-9,082.50	-235,975.34
08/31/2026	34529	Swigard's True Value Hardware, Inc.	Invoice: 92279/1,92479/1	-12.53	-235,987.87
08/31/2026	34530	Tahoe City Lumber	Account #2-500750	-124.85	-236,112.72
08/31/2026	34531	Mountain Pipeline TV Inspection & Sealing	Project CCTV-SS-MAINS Invoi...	-7,830.00	-243,942.72
08/31/2026	34532	Tahoe Forest Hospital System	Account #400069419	-324.00	-244,266.72
08/31/2026	34533	Western Environmental Testing Lab	Inv. # 26080815 Inv #26080085	-355.50	-244,622.22
08/31/2026	34534	Western Nevada Supply Company	Account # 14905 Invoice # 124...	-276.07	-244,898.29
08/31/2026	34535	The Paper Trail	Inv. #6697	-386.25	-245,284.54
*** Missing numbers here ***					
08/15/2026	ACH081526	Verizon Wireless 7080	942737080-00001	-203.36	-245,487.90
*** Missing numbers here ***					
08/17/2026	ACH081726	Liberty 1402 Beaver Dam		-171.52	-245,659.42
*** Duplicate document numbers ***					
08/17/2026	ACH081726	UPS	Acct. #1476JH Inv. # 1476JH326	-16.00	-245,675.42
*** Missing numbers here ***					
08/21/2026	ACH082126	Xerox Financial Service	Cust. #1016061	-241.33	-245,916.75

6:51 PM
09/04/26

Alpine Springs County Water District
Check Register for Current Month
August 11 - 31, 2026

Date	Num	Name	Memo	Amount	Balance
*** Missing numbers here ***					
08/24/2026	ACH082426	UPS	Acct. #1476JH Inv. # 1476JH336	-23.13	-245,939.88
*** Missing numbers here ***					
08/25/2026	ACH082526	Columbia Bank	Visa #9350	-3,768.39	-249,708.27
*** Duplicate document numbers ***					
08/25/2026	ACH082526	Liberty Utilities	Acct#300000006092	-2,586.07	-252,294.34
*** Missing numbers here ***					
08/11/2026	200064	SDRMA	Member #7084	-163.73	-252,458.07

6:52 PM
09/04/26

Alpine Springs County Water District
Subsequent Payments Listing
September 1 - 4, 2026

Date	Num	Name	Memo	Amount	Balance
09/04/2026	ACH090426#1	CalPERS (Active)	Customer ID: 2668620501 Health Insurance...	-6,606.23	-6,606.23
09/04/2026	ACH090426#2	CalPERS (Retired)	CalPERS ID: 2668620501 Health Insurance...	-1,332.06	-7,938.29
*** Missing numbers here ***					
09/03/2026	34536	Atomic Printing	Account 682	-391.14	-8,329.43
09/03/2026	34537	Michael J. Dobrowski, CPA, LLC	Inv. #26412	-6,409.21	-14,738.64
*** Missing numbers here ***					
09/01/2026	ACH090126	Cypress Dental	Group #11368	-363.62	-15,102.26
*** Missing numbers here ***					
09/03/2026	ACH090326	Pam Zinn	Aug 2026 Health Reimbursements	-398.18	-15,500.44

6:54 PM

09/04/26

Accrual Basis

Alpine Springs County Water District

Adjusting Journal Entries

August 2026

Date	Num	Name	Memo	Account	Debit	Credit
08/04/2026	Payroll		07/31/26 Payroll	Salaries and Wages - ...	14,105.31	
			07/31/26 Payroll	Salaries and Wages - ...	10,528.67	
			-MULTIPLE-	Office Expense	267.10	
			07/31/26 Payroll Buz ...	51031.0 - Health Insur...	1,033.14	
			07/31/26 Total payroll	Plumas Bank Checking		24,571.82
			07/31/26 Payroll	Accrued Payroll & Pay...		1,735.79
			07/31/26 Payroll Taxes	51043.0 - Payroll Taxes	373.39	
					26,307.61	26,307.61
08/10/2026	CalPers	CalPERS	07/31/26 Payroll Confi...	Plumas Bank Checking		3,519.99
		CalPERS	07/31/26 Payroll Pensi...	51032.0 - Pension Co...	1,098.00	
		CalPERS	07/31/26 Payroll Pensi...	51042.0 - Pension Co...	686.20	
		CalPERS	07/31/26 Payroll Pensi...	Accrued Payroll & Pay...	1,735.79	
					3,519.99	3,519.99
08/20/2026	Payroll		08/14/26 Payroll	Salaries and Wages - ...	13,805.31	
			08/14/26 Payroll	Salaries and Wages - ...	10,156.07	
			-MULTIPLE-	Office Expense	106.62	
			08/14/26 Payroll Buz ...	51031.0 - Health Insur...	0.00	
			08/14/26 Total payroll	Plumas Bank Checking		22,768.47
			08/14/26 Payroll	Accrued Payroll & Pay...		1,718.97
			08/14/26 Payroll Taxes	51043.0 - Payroll Taxes	419.44	
					24,487.44	24,487.44
08/24/2026	CalPers	CalPERS	08/14/26 Payroll Confi...	Plumas Bank Checking		3,485.97
		CalPERS	08/14/26 Payroll Pensi...	51032.0 - Pension Co...	1,098.00	
		CalPERS	08/14/26 Payroll Pensi...	51042.0 - Pension Co...	669.00	
		CalPERS	08/14/26 Payroll Pensi...	Accrued Payroll & Pay...	1,718.97	
					3,485.97	3,485.97
08/31/2026	Depre...		Garbage	5513.02 - Depreciation...	1,070.00	
			Park	5513.03 - Depreciation...	1,070.00	
			Sewer	5513.04 - Depreciation...	3,218.00	
			Water	5513.05 - Depreciation...	18,773.00	
			Fire	5513.06 - Depreciation...	1,656.00	
			Garbage	1850.02 - Accumulate...		1,070.00
			Park	1850.03 - Accumulate...		1,070.00
			Sewer	1850.04 - Accumulate...		3,218.00
			Water	1850.05 - Accumulate...		18,773.00
			Fire	1850.06 - Accumulate...		1,656.00
					25,787.00	25,787.00
08/31/2026	Loan		Monthly accrued intere...	Interest Expense	20,420.40	
			Monthly accrued intere...	Everbank Interest Pay...		20,420.40
					20,420.40	20,420.40
08/31/2026	Leave		08/31/26 Accrued Vac...	Accrued Vacation Pay...		1,220.44
			08/31/26 Accrued Vac...	Salaries and Wages - ...	1,220.44	
					1,220.44	1,220.44
08/31/2026	Prepai...		-MULTIPLE-	Insurance - Administra...	5,501.79	
			1 Month	Prepaid Expenses		27,650.02
			1 Month Placer Co. En...	5394.05 - Gov Mandat...	85.33	
			1 month CSCA	Dues and Subscriptions	719.75	
			1 month Core Utilities	Office Expense	70.84	
			1 month Healthplan S...	51041.0 - Health Insur...	0.00	
			1 month Garbage Con...	Garbage Contract	21,272.31	
					27,650.02	27,650.02
TOTAL					132,878.87	132,878.87

EXHIBIT D2

Dispatch Incident Number (fIDispatch.03)	Dispatch Alarm Date Time (fIDispatch.001)	Incident Location Address	Incident Location Postal Code (fIncident.24)	Incident Primary Station (fIncident.013)	Incident Type Primary (fIncident.03)	Incident Action Taken (fIncident.14)
2026023525	8/1/2026 22:14	205 ALPINE MEADOWS RD #32 Unit 32 Tahoe City, CA 96146	96146	North Tahoe Fire Protection District 56	Medical - Illness - Breathing Problems	Provide Advanced Life Support
2026024106	8/6/2026 14:12	2600 ALPINE MEADOWS Road Tahoe City, CA 96146	96146	North Tahoe Fire Protection District 56	No Emergency - Cancelled	
2026025421	8/16/2026 15:52	2285 RIVER Road Tahoe City, CA 96146	96146	North Tahoe Fire Protection District 56	Medical - Injury	Provide Advanced Life Support
2026026480	8/25/2026 13:06	2285 RIVER Road Tahoe City, CA 96146	96146	North Tahoe Fire Protection District 51	Traumatic Injury	
2026026935	8/29/2026 11:21	1497 MINERAL SPRINGS Trail Tahoe City, CA 96146	96146			
2026027207	8/31/2026 15:19	2180 JOHN SCOTT Trail Tahoe City, CA 96146	96146	North Tahoe Fire Protection District 56	Medical - Illness - Chest Pain (Non - Trauma	Provide Advanced Life Support

Total Calls= 6

EXHIBIT D3



AGENDA NO: D3
MEETING DATE: 9/11/2026

General Managers Report

TO: ASCWD Board of Directors Date: September 2, 2026
FROM: Joe Mueller, General Manager
SUBJECT: General Manager and Office Activities for the Month of August 2026

Projects

1) Alpenglow (Previously Alpine Sierra) Subdivision

Continue to work with the Development team to review the water and wastewater system needs.

Upcoming project activity

The District's team anticipates the need to continue to work with the current or new development team to assist in project development.

2) White Wolf Subdivision

No activity this month

Upcoming project activity

The District's team anticipates the need to continue to work with Placer County and the development team to assist in project development.

General Business

- Discussion and coordination with Carollo on the District CIP projects; Water tanks, AME well generation, Chlorination study, water line replacements, and booster pump station rebuild.
- Attended the area fire districts Municipal Service Review (MSR) working session with the newly appointed LAFCO Executive Officer Jason Fried.
- Reviewed the Tank replacement project bid documents, Design, Notice to bidders, Project documents and Solicitation to bid information
- Oversaw the waterline installation activities on Kloster Ct.
- Discussions with Placer County planners on development in the Alpine Meadows area.
- Worked with staff on maintenance projects: office exterior repairs and painting, bathrooms and storage shed repairs and shop organization.

- Performed daily operational checks throughout the valley.
- Worked with staff on the day-to-day field operations.
- Prioritized operations staff work activities.
- Performed two residential construction project onsite inspections.
- Reviewed construction plans identifying the water and sewer services in the area.
- Assisted Operations with the evaluation of water losses and / or leak identification.
- Attended the monthly area General Managers' meeting.

Office Activities Performed by Office Manager

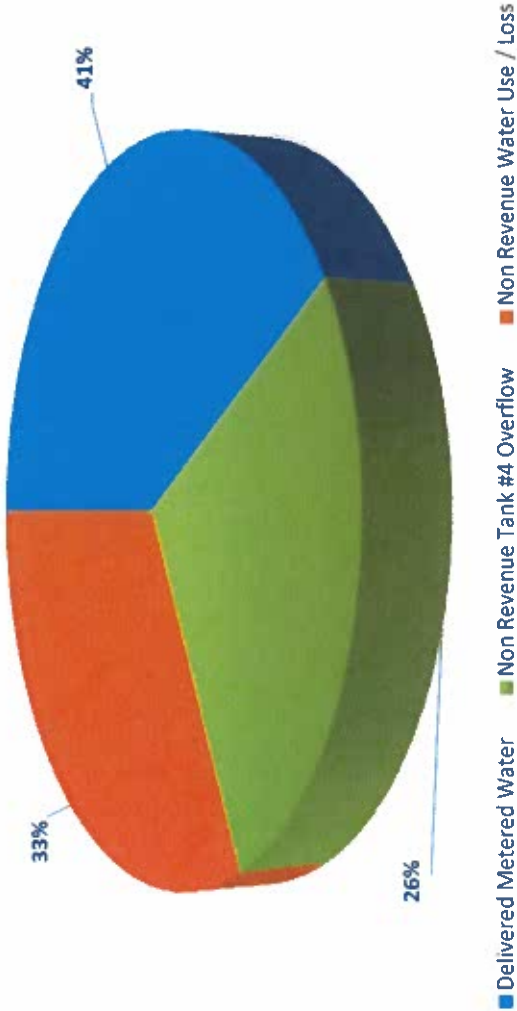
- Submitted the monthly CA Drought report.
- Prepared the Monthly State sampling Report.
- Participated in the tank replacement coordination meetings with Carollo Engineers.
- Filed the final notice with Contractors State License Board for claim against AWAXX (original gate installer for park).
- Process annual customer payments.
- Updated District website with link to district CIP project on planet Bid.
- Continued training on Planet Bid website, uploaded project documents and submitted solicitation to bid information.

EXHIBIT D4

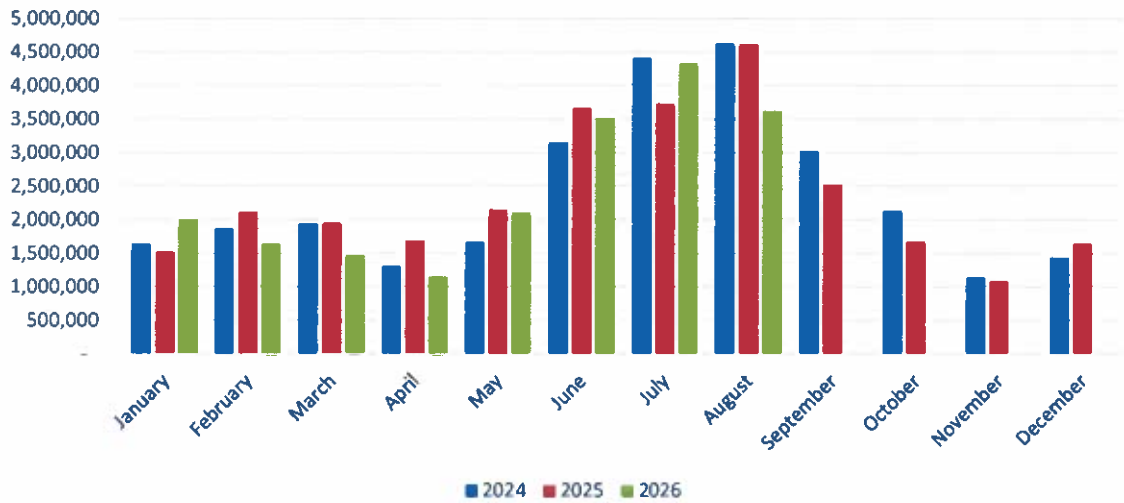
ALPINE SPRINGS COUNTY WATER DISTRICT
AUGUST 2026 WATER REPORT

Total Potable Water Production	8,796,000	Gallons
Delivered Metered Water	3,620,184	Gallons
Non Revenue Tank #4 Overflow	2,291,357	Gallons
Non Revenue Water Use / Loss	2,884,459	Gallons

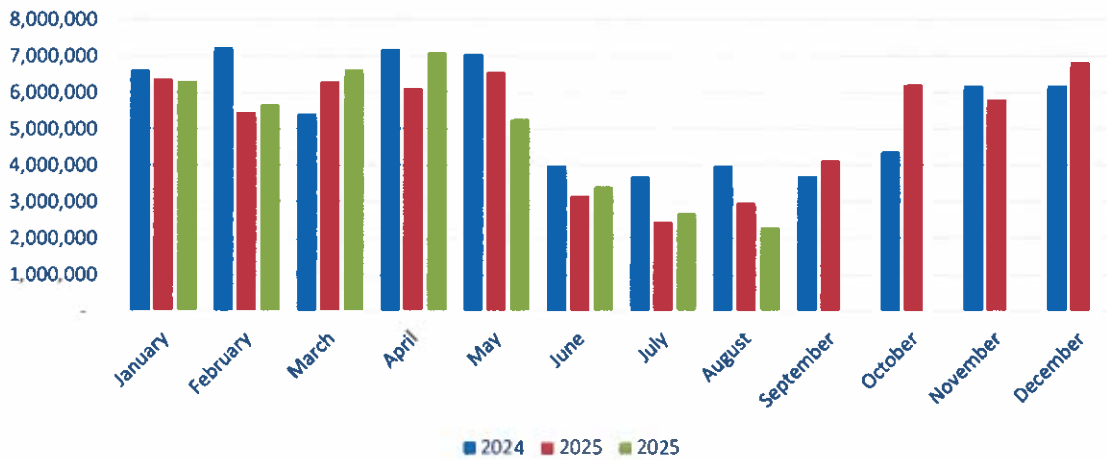
Water Use August 2026



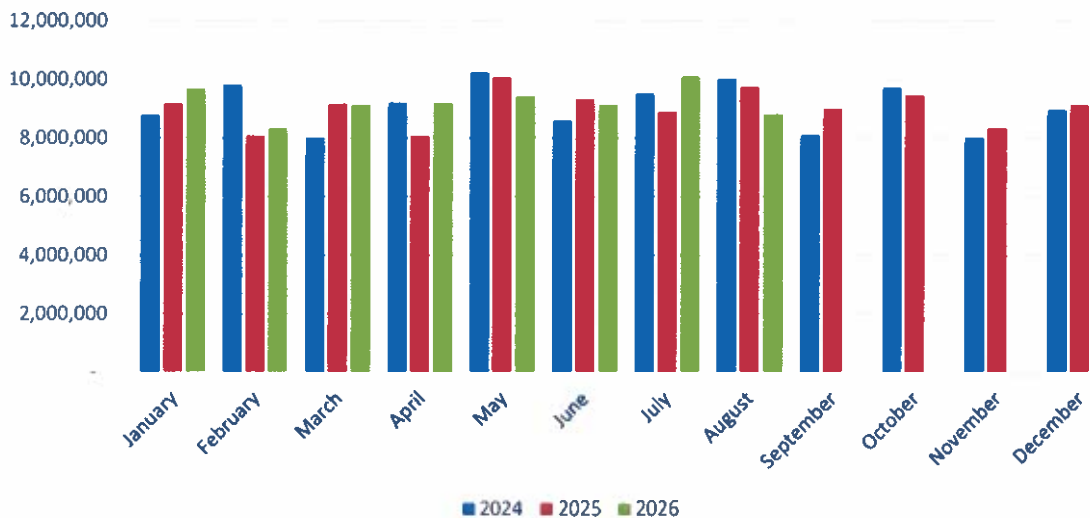
Delivered Metered Water per Month (gallons)



Non Revenue Tank #4 Overflow to Bear Creek per Month (gallons)



Total Water Production per Month (gallons)



August 2026 Operations

Park Maintenance Painting of Bathrooms and BBQ storage shed

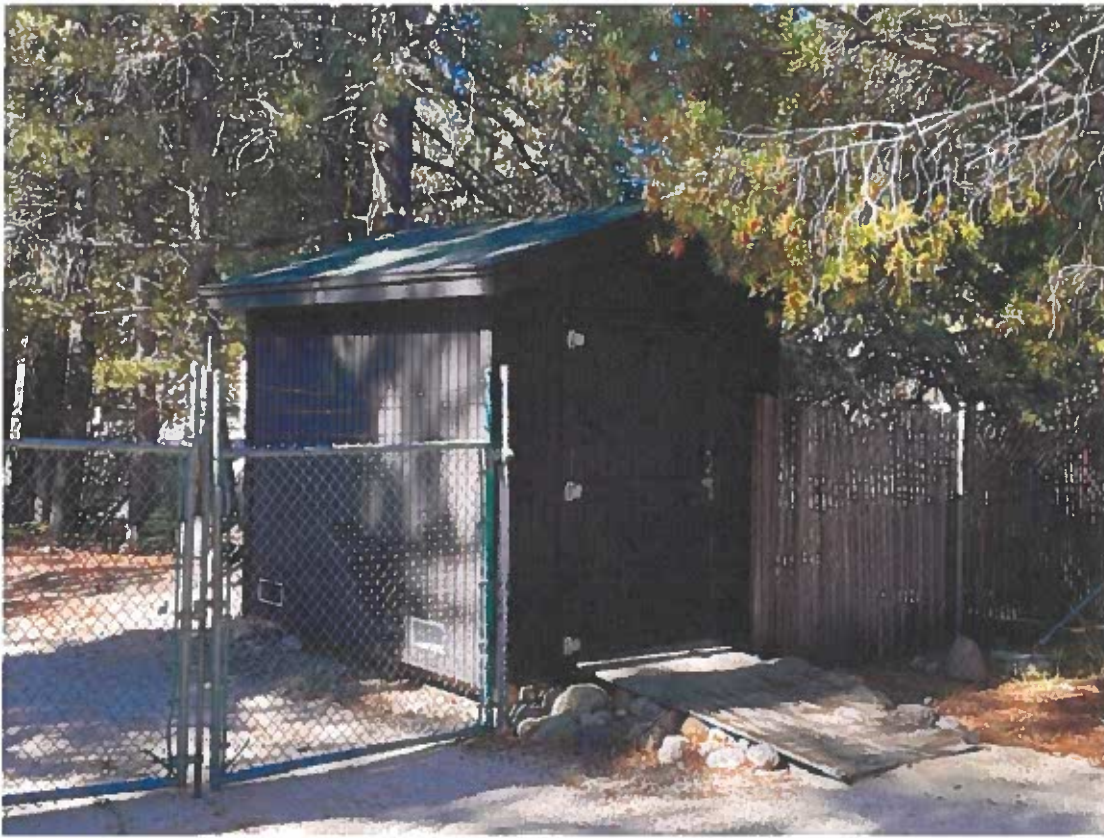


Before



After





New park water bottle fill staion (ADA compliant)



Kloster Court Water line Replacement Project



EXHIBIT D5

T-TSA BOARD MEETING SUMMARY

08/19/2026 Regular Board Meeting

1) The August 19th, 2026 – This Regular Meeting was held in person.

- Board Meeting Agendas, Minutes, & Videos: <https://ttsa.portal.civicclerk.com>
- Board Meeting Videos are also still available on YouTube (link): www.youtube.com/@TTSABoardVideos

2) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met, and the plant performed well in June.
- Performed a controlled plant shutdown to provide E&I with de-energized access for detailed photographic documentation of the main switchgear, as requested by the engineering consultants.

b) Capital Projects Report:

- Clean Water Revitalization Project (CWRP): WRP-37. Carollo Preliminary Design Report in progress. Board of Directors Study Session (workshop) planned for late September.
- Digestion Improvements Project: WRP-10. Brown and Caldwell (BC) 60% Design is under review.
- Network Upgrades Project: WRP-38. Jacobs 90% Design is under review.
- SCADA Upgrades Project: WRP-39. Design services scoping and RFQ has been issued.
- TRI Rehabilitation Project: TRI-RR-2/TRI-RR-3. Design services scoping and draft RFP in progress.

c) Laboratory Report:

- Continued CDPH Covid sampling for the Department of Health.
- Continued Teichert barium soil sampling during the summer months.
- Investigating BOD incubator and costs.
- IC is ready for replacement. Getting bids now.

d) Public Outreach and Training/Conferences:

- Continued Public Outreach and Strategic Planning for CWRP with Member Districts.
- TCPUD Board CWRP Presentation on 7/17/26.
- OVPSD Board CWRP Presentation on 7/28/26.
- Quarterly Safety Committee Meeting.
- Truckee Community Block Party – 9/17/26.
- Tahoe Forest Beyond Possible Event – 9/25/26.
- Big Truck Day – 10/17/26.

e) Other Items Report:

• The Board Approved:

- The Consent Agenda: Approval of the Regular Board Meeting Minutes from July 15th, 2026, and the Ratification of the General Fund Warrants for the months of June and July 2026.
- Approval of Resolution No. 10-2026 Approving Employee Benefit Changes and Restating Employee Benefits.
 - Added additional CalPERS Kaiser HMO Plan.

• Additional Items:

- The next regular Board of Directors meeting is September 16th, 2026.

EXHIBIT E1

**Alpine Springs County Water District
Budget and Finance Committee Report
Thursday, August 13, 2026, 9:00**

Members: Bert Clement, District Director, Chair
Evan Salke, District Director
Joe Mueller, General Manager
Advisors: Mike Dobrowski, CPA, District Accountant
Staff: Laurie Axell, Office Manager
Guests: None

Items discussed and recommendations to the board:

1. PUBLIC COMMENT- None

2. ITEMS FOR COMMITTEE DISCUSSION AND RECOMMENDED ACTION

Monthly Financial Reports

After reviewing the June and July financial statements. The committee recommends approval of the financials.

Treasurer's Report

The committee reviewed the Treasurer's report and recommends approval.

Unbudgeted Expense

There were no unbudgeted expenses this month.

3. MEMBERS' COMMENTS

No members comments.

4. CORRESPONDENCE

None

5. ADJOURNMENT

The committee adjourned at 9:27 a.m.

6. NEXT MEETING

Next B&F meeting: Thursday, September 10 at 9:00 am

ALPINE SPRINGS COUNTY WATER DISTRICT

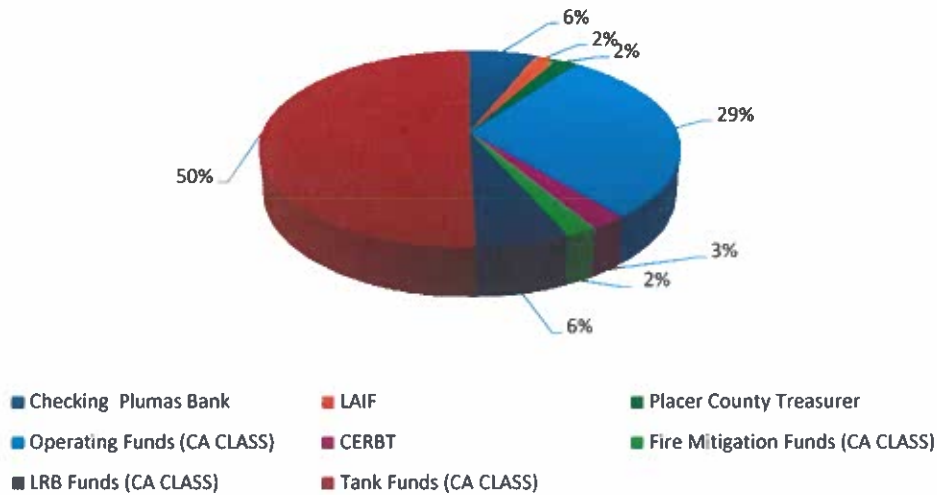
AUGUST 2026 TREASURERS REPORT

FY 26/27

Operating Funds	Account Balance	Report Date	Interest
Checking Plumas Bank	\$ 606,581	9/1/2026	0.00%
LAIF	\$ 203,285	9/1/2026	3.840%
Placer County Treasurer	\$ 185,184	7/31/2026	3.815%
Operating Funds (CA CLASS)	\$ 2,904,601	8/31/2026	3.748%
	<u>\$ 3,899,651</u>		

Restricted Funds			
CERBT	\$ 245,804	8/31/2026	0.760%
Fire Mitigation Funds (CA CLASS)	\$ 204,379	8/31/2026	3.748%
LRB Funds (CA CLASS)	\$ 611,939	8/31/2026	3.748%
Tank Funds (CA CLASS)	\$ 5,043,611	8/31/2026	3.748%
	<u>\$ 6,105,733</u>		

Cash and Investments as a Percentage of Total



Total Cash and Investments By Month

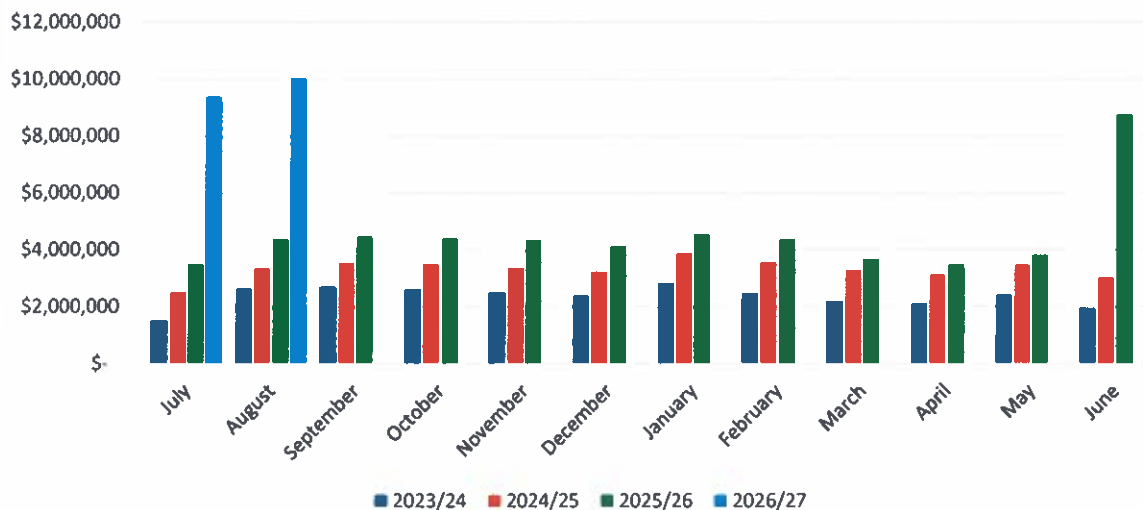


EXHIBIT F1



AGENDA NO: F1

MEETING DATE: 09/11/2026

Staff Report

TO: ASCWD Board of Directors

Date: August 27, 2026

FROM: Joe Mueller, General Manager

SUBJECT: AMENDED SDRMA HEALTH BENEFITS MEMORANDUM OF UNDERSTANDING RESOLUTION #15-2026

BACKGROUND:

SDRMA provides the District with certain health benefits under the Special District Risk Management Authority Health Benefits Program (Accidental Death and Dismemberment, and Long-term Disability). SDRMA has updated the Memorandum of Understanding it has with all participating agencies to provide improved clarity and currently is requesting its execution with ASCWD.

FISCAL IMPACT:

No fiscal impact

RECOMMENDATION:

Adopt Resolution No. 15-2026 amending the SDRMA Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program.

DISCUSSION:

Summary of the SDRMA's amended Health Benefits Program Memorandum of Understanding (MOU), changes.

Section	Previous Language	Revised Language	Description of Change
Definitions	Various terms and definitions, some not clearly defined or missing.	Expanded and clarified definitions for "Committee," "Coverage Documents," "Program Participation Agreement," "Program," and "Program Documents."	Improved clarity and specificity of key terms for better understanding and administration.
Entry into Program	ENTITY shall enroll in the Program by making application through SDRMA.	ENTITY shall apply for participation by executing all forms prescribed by SDRMA, subject to approval by the Program's Underwriter.	Clarifies the application process and emphasizes underwriter approval.
Maintenance of Effort	Program provides health benefits to all participants of the ENTITY.	Specifies eligible participants (active employees, retired employees, dependents, public officials) and outlines optional participation for some groups.	Clarifies eligibility and participation requirements.
Premiums	ENTITY will remit monthly premiums based on rates established by SDRMA.	Premiums and rates are set by the Committee; SDRMA adds an administrative fee. Details on billing, penalties for late payment, and termination for non-payment added.	Adds detail on premium calculation, billing, and consequences for late payment.
Benefits	Benefits as set forth in ENTITY's Plan Summary.	Benefits must be agreed upon with employee organizations and approved by the Program underwriter.	Adds requirement for underwriter approval of plan selections.
Assessments & Dividends	Assessments/dividends used sparingly; allocation based on premiums paid.	Committee may impose premium assessments if funds are insufficient; details on liability for withdrawn entities and dividend formula.	Expands on funding adequacy, assessment process, and dividend distribution.
Withdrawal	ENTITY may withdraw with 90 days' notice.	Notice period extended to 120 days prior to January 1; rescission deadline added; 3-year waiting period for re-entry after withdrawal.	Tightens withdrawal process and re-entry requirements.
Arbitration	Not previously specified.	Adds binding arbitration clause for disputes, specifying Sacramento, CA as venue.	Introduces formal dispute resolution process.
Amendment	Amendments require written agreement by both parties.	Clarifies amendment process, including SDRMA's right to terminate if ENTITY does not execute required amendments.	Strengthens amendment and termination provisions.

Attachments:

1. Redlined Revised SDRMA MOU Health Benefits 2026
2. Revised SDRMA MOU Health Benefits 2026
3. Resolution No. 15-2026 APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "PROGRAMrogram"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the PROGRAMrogram (the "COMMITTEEcommittee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the PROGRAMrogram, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. DEFINITIONS. For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.
 - a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.
 - b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.
 - c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be

completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

12. PURPOSE. ENTITY is signatory to this MEMORANDUM for the ~~express sole~~ purpose of enrolling in the ~~Program~~ ROGRAM.

23. ENTRY INTO PROGRAM. ENTITY shall ~~enroll~~ apply for participation in the ~~Program~~ ROGRAM by ~~making application through executing~~ and all forms prescribed by SDRMA. ~~SDRMA shall submit the completed forms to which shall be subject to approval by the Program~~ ROGRAM's Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's and governing documents and in accordance with the Program's applicable eligibility guidelines.

34. MAINTENANCE OF EFFORT. ~~Program~~ ROGRAM is designed to provide an alternative provides health benefits ~~solution~~ to all ~~participants active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional).~~ ENTITY public officials may participate in the ~~Program~~ ROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

45. PREMIUMS. ENTITY ~~understands agrees and acknowledges~~ that premiums and rates for the ~~Program~~ ROGRAM are set by the ~~COMMITTEE~~ Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly ~~premiums based upon rates established amount billed by SDRMA~~ for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

~~Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.~~

~~SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.~~

~~Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.~~

- ~~56.~~ **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY'S Plan Summary for the ~~Program~~ **PROGRAM** and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to ~~Program~~ **PROGRAM** underwriter for approval.
- ~~6.~~ **COVERAGE DOCUMENTS.** ~~Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.~~
- ~~7.~~ **PROGRAM FUNDING.** ~~It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss~~

~~coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.~~

~~8. ASSESSMENTS. Should the PROGRAM not be adequately funded for any reason, pro rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:~~

~~a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.~~

~~b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.~~

~~c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.~~

~~d. Fund equity will be evaluated on a total PROGRAM wide basis as opposed to each year standing on its own.~~

~~7. ASSESSMENTS AND DIVIDENDS. The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.~~

~~If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.~~

~~After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.~~

~~98. WITHDRAWAL. ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its~~

~~intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective . No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st.~~ Once ENTITY withdraws from the ProgramROGRAM, there is a 3-year waiting period to come back into the ProgramROGRAM, and the ENTITY will be subject to underwriting approval again.

~~10. LIAISON WITH SDRMA. Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.~~

9. ARBITRATION OF DISPUTES. To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final, and may be entered into any court having jurisdiction.

~~11.~~10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.

~~12.~~11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.

~~13.~~12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.

~~14.~~13. COMPLETE AGREEMENT. This MEMORANDUM together with the related ProgramROGRAM ~~documents~~ Documents constitutes the full and complete agreement of the ENTITY.

~~15.~~14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

~~16.~~15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the

~~right of either party thereafter to enforce each and every such provision may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any If ENTITY who fails or refuses to execute an amendment to this MEMORANDUM, by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate shall be deemed to have withdrawn this MEMORANDUM and ENTITY'S Program Participation Agreement from the PROGRAM effective as of on the next annual renewal date.~~

~~1716.~~ **EFFECTIVE DATE.** This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.

~~1817.~~ **EXECUTION IN COUNTERPARTS.** This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Agency ENTITY Name

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "Program"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program (the "Committee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the Program, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. **DEFINITIONS.** For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.
 - a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.
 - b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.
 - c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

2. **PURPOSE.** ENTITY is signatory to this MEMORANDUM for the sole purpose of enrolling in the Program.
3. **ENTRY INTO PROGRAM.** ENTITY shall apply for participation in the Program by executing and all forms prescribed by SDRMA. SDRMA shall submit the completed forms to the Program's Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's governing documents and in accordance with the Program's eligibility guidelines.
4. **MAINTENANCE OF EFFORT.** Program provides health benefits to all active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. ENTITY public officials may participate in the Program only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements
5. **PREMIUMS.** ENTITY agrees and acknowledges that premiums and rates for the Program are set by the Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly amount billed by SDRMA for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the

MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.

6. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program underwriter for approval.

7. **ASSESSMENTS AND DIVIDENDS.** The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.

If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.

After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.

8. **WITHDRAWAL.** ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective. No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the Program, there is a 3-year waiting period to come back into the Program, and the ENTITY will be subject to underwriting approval.

9. **ARBITRATION OF DISPUTES.** To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of

Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final and may be entered into any court having jurisdiction.

10. **GOVERNING LAW.** This MEMORANDUM shall be governed in accordance with the laws of the State of California.
11. **VENUE.** Venue for any dispute or enforcement shall be in the City of Sacramento, California.
12. **ATTORNEY FEES.** The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
13. **COMPLETE AGREEMENT.** This MEMORANDUM together with the related Program Documents constitutes the full and complete agreement of the ENTITY.
14. **SEVERABILITY.** Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
15. **AMENDMENT OF MEMORANDUM; WAIVER.** This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.
16. **EFFECTIVE DATE.** This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.
17. **EXECUTION IN COUNTERPARTS.** This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Joe Mueller
Alpine Spring County Water District
General Manager

RESOLUTION NO. 15-2026

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ALPINE SPRINGS COUNTY WATER DISTRICT APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Alpine Springs County Water District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 11th day of September 2026 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Albert Clement,
President, Board of Directors
Alpine Springs County Water District

ATTEST:

Joe Mueller, General Manager
Secretary, Board of Directors
Alpine Springs County Water District

EXHIBIT F2



AGENDA NO: F2

MEETING DATE: 9/11/2026

Staff Report

TO: ASCWD Board of Directors

Date: September 02, 2026

FROM: Joe Mueller, General Manager

SUBJECT: DISTRICT DIRECTORS CANDIDATE LIST TO THE PLACER COUNTY BOARD OF SUPERVISORS FOR APPOINTMENT

BACKGROUND:

The District received notification from the Placer County Elections Office that During the candidate filing period for the November 3, 2026, General Election, the number of candidates that filed for the board of directors for our district did not exceed the number of offices to be filled at this election.

The Board of Supervisors has authority to appoint people to fill the remaining positions at the aforementioned board meeting. Historically, the Board of Supervisors has delegated that responsibility to the District's Board of Directors. In order for Placer County Elections to present the names of the individual(s) to be appointed by the Board of Supervisors in time to meet the deadline set by Elections Code 10515(a), it was requested that the District submit the names to the Elections Division no later than Friday, September 25th, 2026.

Pursuant to Elections Code 10515(a), the qualified candidates will be appointed in lieu of election by the Board of Supervisors at a meeting no later than the date of the election.

FISCAL IMPACT:

No fiscal impact

DISCUSSION:

Discuss for approval the Qualified Candidate List of candidates that had filed for or expressed interest in ASCWD director appointments.

RECOMMENDATION:

Approve the qualified candidate list to be submitted to the Placer County Elections Office and to the Placer County Board of Supervisors for appointment in lieu of election.

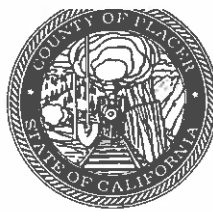
ATTACHMENTS:

1. Letter from Placer County Elections Office Candidate Services
2. Qualified Candidate List

RYAN RONCO
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

LISA CRAMER
ASSISTANT CLERK

STEPHEN AYE
ASSISTANT RECORDER-REGISTRAR OF VOTERS



3715 ATHERTON ROAD
ROCKLIN, CA 95765

MAILING ADDRESS:
3715 ATHERTON ROAD
SUITE 2
ROCKLIN, CA 95765

ELECTIONS OFFICE

530-886-5650 • Toll Free 800-824-8683 • Fax 530-886-5688
www.placercountyelections.gov • election@placer.ca.gov

Candidate Services

Dear Board Secretary,

During the candidate filing period for the November 3, 2026 General Election, the number of candidates that filed for the board of directors for your district did not exceed the number of offices to be filled at this election. Please review the paragraphs below and choose the one that applies to your district. If your district has more than one division/ward up for election this year, multiple paragraphs may apply.

The number of candidates equals the number of seats. Pursuant to Elections Code 10515(a), the qualified candidates for your district will be appointed in lieu of election by the Board of Supervisors. The Board of Supervisors will appoint those candidates in lieu of election at a meeting no later than the date of the election. The candidates will be seated at the organizational meeting of the Board of Directors of the District.

There is an insufficient number of qualified candidates to fill the positions. The Board of Supervisors has authority to appoint person(s) to fill the remaining positions at the aforementioned board meeting. Historically, the Board of Supervisors has delegated that responsibility to the District's Board of Directors. In order for us to present the names of the individual(s) to be appointed by the Board of Supervisors in time to meet the deadline set by Elections Code 10515(a), we request that the District submit the names to the Elections Division no later than **Friday, September 25th, 2026.**

There are no qualified candidates. In the event that there are no qualified candidates for the district office(s), the procedure for appointing an individual(s) to serve in that office is the same as that described in the previous paragraph (Elections Code 10515(b)). Any individual so appointed will take office and serve as if elected at a general district election.

If you have any questions, please call Candidate Services at 530-886-5650 or email us at candidates@placer.ca.gov.

Sincerely,

Ryan Ronco
County Clerk-Recorder-Registrar

Traci Hatling, Adrienne Rose and Wyatt Ciciarelli
Candidate Services
Enc. Elections Code 10515

ELECTIONS CODE - ELEC

DIVISION 10. LOCAL, SPECIAL, VACANCY, AND CONSOLIDATED ELECTIONS [10000 - 10735]

(Division 10 enacted by Stats. 1994, Ch. 920, Sec. 2.)

PART 4. UNIFORM DISTRICT ELECTION LAW [10500 - 10556]

(Part 4 enacted by Stats. 1994, Ch. 920, Sec. 2.)

10515.

(a) If, by 5 p.m. on the 83rd day prior to the day fixed for the general district election: (1) only one person has filed a declaration of candidacy for any elective office to be filled at that election, (2) no one has filed a declaration of candidacy for such an office, (3) in the case of directors to be elected from the district at large, the number of persons who have filed a declaration of candidacy for director at large does not exceed the number of offices of director at large to be filled at that election, or (4) in the case of directors who must reside in a division but be elected at large, the number of candidates for director at large from a division does not exceed the number required to be elected director at large while residing in that division; and if a petition signed by 10 percent of the voters or 50 voters, whichever is the smaller number, in the district or division if elected by division, requesting that the general district election be held has not been presented to the officer conducting the election, he or she shall submit a certificate of these facts to the supervising authority and request that the supervising authority, at a regular or special meeting held prior to the Monday before the first Friday in December in which the election is held, appoint to the office or offices the person or persons, if any, who have filed declarations of candidacy. The supervising authority shall make these appointments.

(b) If no person has filed a declaration of candidacy for any office, the supervising authority shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve exactly as if elected at a general district election for the office.

(c) Where a director must be appointed to represent a division, all or most of which is not within the county governed by the supervising authority, then the board of supervisors of the county within which all or most of that division is located shall be the body to which request for appointment is made and which shall make the appointment.

(Enacted by Stats. 1994, Ch. 920, Sec. 2.)

RYAN RONCO
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

LISA CRAMER
ASSISTANT COUNTY CLERK

STEPHEN AYE
ASSISTANT RECORDER-REGISTRAR



3715 ATHERTON ROAD
ROCKLIN, CA 95765

MAILING ADDRESS:
3715 ATHERTON ROAD
SUITE 2
ROCKLIN, CA 95765

ELECTIONS OFFICE

530-886-5650 • Toll Free 800-824-8683 • Fax 530-886-5688
www.placercountyelections.gov • election@placer.ca.gov

Candidate Services

Qualified Candidates for the November 3, 2026 Election Alpine Springs County Water District

Four-year term:

Name: Janet S. Grant

Address: 1523 Deer Park Dr., Alpine Meadows, CA 96146

Telephone: 530-583-5641

Name: Christine Mixon York

Address: 1531 Deer Park Dr., Alpine Meadows, CA 96146

Telephone: 646-369-8478

Name: Kurt Gooding

Address: 1471 Beaver Dam Trail., Alpine Meadows, CA 96146

Telephone: 530-448-6053

Two-year term:

Name: Evan Salke

Address: 1441 Beaver Dam Trail, Alpine Meadows, CA 96146

Telephone: 530-412-1230

EXHIBIT F3



AGENDA NO: F3
MEETING DATE: 9/11/2026

Staff Report

TO: ASCWD Board of Directors Date: September 2, 2026
FROM: Joe Mueller, General Manager
SUBJECT: AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES DURING CONSTRUCTION AND CONSTRUCTION MANAGEMENT OF THE TANKS REPLACEMENT PROJECT

BACKGROUND:

In 2023 Carollo Engineers completed the District's Water and Wastewater Master Plan. The capital improvement projects (CIP) identified in that document along with other District projects required professional engineering services for implementation.

In September 2025 the ASCWD Board approved a task based agreement with Carollo Engineers for Engineering services to be augmented by District staff in the planning, design, and construction of the planned CIP projects. District CIP projects have been defined in the District's 2023 Water and Wastewater Master Plan CIP Prioritization and the District Five -Year CIP Budgets. As part of the task based agreement, four initial project tasks were established to address the selected CIP projects.

1. Task 1 Line Replacements
2. Task 2 Chlorination System Evaluation
3. Task 3 Water Storage Tank Replacement Design
4. Task 4 AME Well Rehabilitation Project Design

In early 2026 the design had been completed and funding obtained for the Water Storage Tank Replacement project for tanks 2,3, and 5. Notice to bidders was sent out on August 31st with bid opening scheduled for October 1st, 2026.

Professional engineering services during construction and construction management are being presented as Task 5 (Engineering Services During Construction) and Task 6 (Construction Management and Inspection Services) associated with the replacement of the three water storage tanks.

DISCUSSION:

Carollo's past work with the District, specifically the Water Storage Tank Replacement Design, combined with their local experience in the Tahoe area, uniquely positions them as the best firm to perform these services.

FISCAL IMPACT:

The expense of Professional Engineering services has been included in the budget for the Water Storage Tank Replacement projects. Task 5 and Task 6 including the anticipated future expense for specialty coating inspections (estimated at \$50,000 per tank) is projecting above the anticipated 10 percent budgetary estimate, currently at 15 percent of total project cost. Actual cost and percent will depend greatly on the construction cost proposals and the billable hours associated with Task 5, Task 6, and the specialty coating inspections, along with level of involvement of ASCWD staff.

RECOMMENDATION:

In accordance with ASCWD Policy Number: 2.4.0 Contracts And Agreements Authorization, authorize the General Manager to execute the Scope of Services for Task 5 and Task 6 with Carollo Engineers for Professional Services.

Attachments:

Proposed Carollo Engineers Scope of Services for Task 5, Engineering Services During Construction and Task 6, Construction Management and Inspection Services associated with the replacement of water storage tanks 2, 3, and 5.

SCOPE OF SERVICES
CAROLLO ENGINEERS, INC.
(ENGINEER)
ALPINE SPRINGS COUNTY WATER DISTRICT
(OWNER)
ENGINEERING SERVICES DURING CONSTRUCTION
AND CONSTRUCTION MANAGEMENT
for
ALPINE SPRINGS COUNTY WATER DISTRICT
TANKS REPLACEMENT

PURPOSE

The purpose of this document is to define ENGINEER's scope of services and time of completion. The services provided by ENGINEER shall be generally defined as engineering services during construction (ESDC) and Construction Management (CM) services for the Project. The project includes replacement of three (3) existing concrete tanks with three (3) new welded steel tanks and associated improvements. The scope of services is based on a total construction period of 607 calendar days from CONTRACTOR's notice to proceed (estimated as November 10, 2026) until final project acceptance plus 365 days for project warranty services. The scope of services assumes that two (2) tanks will be replaced in 2027 and one (1) tank will be replaced in 2028.

The scope of work includes the following tasks:

- Task 5 – Engineering Services During Construction
- Task 6 – Construction Management and Inspection Services

Task 5 – Engineering Services During Construction

Task 5.1- Project Management

Carollo's project manager will make staffing assignments, review work progress, coordinate quality management and review procedures, and provide regular monthly progress reports to the OWNER as to work completed within the previous month and budget status with invoices.

Task 5.2- Construction Progress Meetings

ENGINEER will attend up to biweekly Project Construction Progress Meetings. It is assumed the meetings will be held virtually using MS Teams or other conferencing software. The meeting date will be maintained for a specific day of the week (e.g., each Monday at 10:00 am). Participants will discuss outstanding or upcoming Project action items and issues. ENGINEER's Project Manager and Project Engineer and appropriate Discipline Engineer shall attend up to five (+) special meetings (not conducted on the same day as the regularly scheduled meetings) at the request of the OWNER to discuss and assist in resolving

construction issues. The intent of these meetings is to expedite the submittal review process, resolve contract change orders and discuss requests for information.

Task 5.3 Submittal Review

ENGINEER shall receive and log submittals, shop drawings and samples provided from the OWNER's construction manager. The CM shall screen all submittals for form and general content conforming to that specified in the Contract Documents prior to transmitting them to ENGINEER. ENGINEER shall then review, comment on and forward review comments to the CM. Review by ENGINEER will determine whether equipment and materials proposed by the CONTRACTOR will meet the design intent of the Project and the requirements stipulated in the Contract Documents.

ENGINEER will provide review comments for each transmitted submittal either in a summary written response or by written comments directly on each copy of the submittal to the CM. ENGINEER will endeavor to complete review of submittal, provide comments and transmit package to the CM within fourteen (14) calendar days after receipt of each submittal in the ENGINEER's inbox. If the review cannot be performed within this fourteen (14) day calendar period, ENGINEER shall notify the CM.

ENGINEER's review is not intended as acceptance of the Work if submittals deviate from the Contract Documents or contain errors, omissions, or inconsistencies, nor is the review intended to relieve CONTRACTOR of their full responsibility for performance as required by the Contract Documents, nor is the review intended to ensure or guarantee lack of errors, omissions or inconsistencies between the submittals and the Contract Documents.

It is estimated that the Engineer will review 45 submittals at six (6) hours per submittal (on average), and 25 first resubmittals and 10 second resubmittals at four (4) hours per resubmittal (on average) as part of the project.

Task 5.4 Design Clarifications/Requests for Information

ENGINEER will respond to the CONTRACTOR's requests for information (RFI) and provide clarifications of the Contract Documents. The CM will screen the RFI's submitted by the CONTRACTOR and will transmit for review to ENGINEER only those RFI's which require a response by ENGINEER. RFI's which require a response by the ENGINEER are defined as those RFI's which cannot be resolved through a close and thorough examination of the Contract Documents, or for which an interpretation may represent a material change in the design or operational intent of the facility. The work will involve both written responses to formal requests for information, and informal verbal (telephone) responses.

ENGINEER will endeavor to provide written responses to the OWNER within seven (7) calendar days after receipt of each submittal in the ENGINEER's inbox. If the review cannot be performed within this seven (7) day calendar period, ENGINEER shall notify the CM.

It is estimated that the CONTRACTOR will issue approximately fifteen (15) formal RFI's in excess of those requiring specialty consultation, and the ENGINEER will require an average of four (4) hours per request. An additional twenty (20) hours is allotted to answering informal requests for information, including telephone correspondence with OWNER, and for preparing Design Clarifications (DC's). Time has also been allotted to assist the District in designing a new pressure reducing valve at Cub Lane that must be installed prior to Tank 3 construction.

Task 5.5 Change Order Preparation and Review Assistance

In the event changes to the Contract Documents are required, the ENGINEER will assist the CM in preparation of a potential change order (PCO). Upon determination by the OWNER, CM, CONTRACTOR or ENGINEER that a change in the Contract is required, ENGINEER, at the request of the CM, shall either:

review the PCO prepared by the CM, or, when PCO requires redesign, prepare detailed change order specifications, drawings, or sketches.

The ENGINEER will prepare cost estimates for potential change orders when specifically requested by the CM or OWNER. The CM will negotiate with CONTRACTOR the cost and extension of Contract Time associated with each change order. ENGINEER shall provide assistance with negotiations to the CM as requested.

The ENGINEER has budgeted for review of up to six (6) contract change orders requiring an average of four (4) hours per request.

Task 5.6 Periodic Site Visits and Specialty Inspection

ENGINEER shall conduct site visits to provide opinions and observations to the OWNER regarding general compliance with the Contract Documents, and to assist OWNER in resolving field related issues. Opinions and observations shall be limited to improvements that are observed by the ENGINEER at the time of the ENGINEER's site visits, when possible. ENGINEER may also be requested by the OWNER to provide specialty inspection related to geotechnical, structural, mechanical and electrical, instrumentation and control disciplines.

ENGINEER shall not, during such visits or as a result of such observations of the CONTRACTOR's work in progress, supervise, direct, or have control over the CONTRACTOR's work. Nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by the CONTRACTOR. Nor shall ENGINEER have authority over or responsibility for safety precautions and sequences or procedures selected by the CONTRACTOR or safety precautions and programs incident to the work of the CONTRACTOR or for any failure of the CONTRACTOR to comply with laws, rules, regulations, ordinances, codes or orders applicable to the CONTRACTOR furnishing and performing work.

It is estimated that 6 site visits will be required during the project.

Task 5.7 - Record Drawings

The CONTRACTOR and CM shall maintain a current set of marked-up Contract Documents detailing field changes. Following Contract closeout, ENGINEER shall prepare one set of full-sized reproducible set of record drawings reflecting field changes noted by the CONTRACTOR and CM. ENGINEER shall provide electronic copy of record drawings to OWNER in AutoCAD and PDF formats and three half size printed sets and two full size printed sets of record drawings.

Task 5.8 – Project Closeout and Warranty Assistance

ENGINEER shall assist the CM with a final inspection and generation of the punch list. It is assumed that the CM will administer resolution of punch list items and inspection of satisfactory completion. At the end of the one-year warranty period, ENGINEER shall meet with the OWNER and assist in compiling a list of any outstanding warranty items, and as requested, assist the OWNER in preparation of a document to the CONTRACTOR delineating the remaining issues to be addressed.

ESDC Deliverables

- 24 monthly reports (assumed progress reports not needed during the warranty period until the end of the warranty period.)
- Submittal review transmittals for all reviewed submittals.
- RFI responses.

- COR review comments.
- Final Record Drawings in AutoCAD or Revit native file format, PDF, & Half Size Printed Sets and Full Size Printed Sets
- Warranty period services will occur approximately 1 year after construction completion.
- Punchlist.
- List of outstanding warranty items to be addressed by the CONTRACTOR.

Task 6 – Construction Management and Inspection Services

Task 6.1 – Preconstruction Conference

ENGINEER will conduct a preconstruction conference with the OWNER and contractor. Specifically, the conference will cover the contract administration procedures, contract time, schedule requirements, lines of communication, project constraints, construction meetings, Record Drawings, O&M document requirements, and other project specific issues. A meeting agenda will be formulated prior to the conference. Meeting minutes for the conference will be compiled.

Task 6.2 – Document Existing Site Conditions and Project Progress

Photo documentation will be utilized throughout the construction sequence to provide a visual database of existing site conditions, project progress, and Request for Information related conditions. All photographs will be digital and compiled in the file storage system, indexed by date. A copy of the photographs will be provided to the OWNER at the end of construction.

ENGINEER will also document the Contractor's photo/video documentation and provide it to the OWNER. Weekly inspection and progress logs will be taken and archived in the file system during active construction.

Task 6.3 – Schedule Review and Monitoring

ENGINEER will review the Contractor's initial baseline schedule for completeness and appropriateness with respect to the milestone dates, end date, and construction constraints. ENGINEER will review the contractor's monthly schedule updates, recovery schedules (as needed), and will notify the OWNER of any deviations from the baseline schedule.

Task 6.4 – Biweekly Construction Progress Meetings

During the onsite construction portion of the work, biweekly progress meetings are necessary to maintain continuing and effective dialogue between team members, and to keep the project on track. Progress meetings will be held on-site to discuss the general project schedule; three-week look ahead schedule; current, past, and potential issues; permit, mitigation and monitoring plan issues; and outstanding items such as RFIs and submittals. ENGINEER will conduct the progress meetings and issue meeting minutes. This task assumes ENGINEER will administer up to 52 biweekly Project Construction Progress Meetings. It is assumed the Construction Manager will attend the meetings in person at the site as needed and otherwise via teleconference, and that the Project Manager will attend meetings virtually using MS Teams or other conferencing software. The meeting date will be maintained for a specific day of the week (e.g., each Monday at 10 am). Participants will discuss outstanding or upcoming Project action items and issues.

Task 6.5 – Monthly Status Reports

ENGINEER will prepare and submit to the OWNER monthly reports highlighting project progress, extra work orders, budget, and schedule status. This task assumes up to monthly status reports.

Task 6.6 – Issues Management and Extra Work Orders

ENGINEER will manage issues as they arise and issue extra work orders, as required.

Task 6.7 – Progress Payment Applications

ENGINEER will determine the amount owed to the contractor based on ENGINEER's observations at the site, schedule of values, and the data comprising the application for payment, and recommend in writing payments to the Contractor in such amounts. Such recommendations of payment will constitute representation to the OWNER that the work has progressed to the point indicated, and that, to the best of ENGINEER's knowledge, information, and belief, the quality of work is in general conformance with the contract documents. The foregoing representations are subject to an evaluation of the work for conformance with the contract documents upon substantial completion, to results of subsequent tests and inspections of others, to minor deviations from the contract documents correctable prior to completion, and to specific qualifications expressed by ENGINEER.

6.7.1 - Payment Request Review

ENGINEER will review the Contractor's progress payment applications against the schedule of values for verification of work completed. Retention amounts and numerical addition will be verified.

6.7.2 - Quantity Verification

ENGINEER will verify each pay item in the payment application with the Contractor and through field measurement and inspection.

6.7.3 - Payment Application Documentation.

ENGINEER will prepare payment documentation for execution by the OWNER to support the Contractor's application. This task assumes up to 24 pay applications.

Task 6.8 – Onsite Personnel & Field Visits

A resident project representative (RPR) will be on site during active construction. The time onsite will increase during critical activities and decrease during non-critical times. This task assumes that on average the RPR will be on site 3 days a week during active construction periods spread over two years. Active construction is assumed to occur from May to October in 2027 and from May to August in 2028. The RPR will observe construction activities and will be responsible for coordinating construction documents and RFIs, and scheduling inspections and testing by the ENGINEER.

Task 6.9 – Specialty Inspection and Materials Testing

ENGINEER shall provide qualified inspectors and testing technicians to perform all materials testing and special inspections necessary to periodically check the Contractor's compliance with contract documents. This includes sieve analysis, soil compaction, concrete strength, asphalt compaction, and code compliance.

Task 6.10 – Walkthrough/Completion List

When the Final Acceptance Testing is considered complete, a project walkthrough with the OWNER and Contractor will be scheduled to compile a completion punchlist. The completion punchlist will be provided to the Contractor, and items tracked to resolution.

Task 6.11 - Administrative Requirements Verification

ENGINEER will verify that the required certificates of compliance, warranty certificates, final as-built drawing information, training, and other administrative items required by the contract documents have been executed and delivered by the Contractor.

Task 6.12 - Final Completion List Walk Through

ENGINEER will perform one final walk through to verify that all completion list items have been completed. The completion of each completion punchlist item will be verified and the completion date noted.

Task 6.13 - Contract Retention

ENGINEER will review the contractor's final payment application for retention and will make a recommendation to the OWNER for payment of retention.

Task 6.14 - Final Payment & Notice of Completion

The Contractor's final progress payment application will be reviewed for conformance and completeness. Final payment quantities will be verified. ENGINEER will review the status of all stop notices, mechanics liens, and other claims against the project prior to the time of preparing the final payment request. Upon verification of completion of all completion list items, ENGINEER will assist the OWNER in executing and filing the Notice of Completion for the project. The Notice of Completion will verify that the Contractor has fulfilled the contract requirements and that all work is complete.

Assumptions:

- The duration of services will be 40 months which covers through Task 5.8 – Project Closeout and Warranty Assistance
- Monthly reports will be submitted approximately two weeks following the month, to allow time to process invoicing for the services performed
- Assume thirty minutes per meeting and Project Manager or Project Engineer in attendance.
- Progress Meetings and Special Issue Meetings will be held virtually.
- It is estimated that approximately 60 original submittals and equipment operation and maintenance manuals will be submitted by the CONTRACTOR. This effort is anticipated to require approximately 540 hours of ENGINEER's effort, including review of the first resubmittal for fifty (50) percent of the original Submittals, and second resubmittal for twenty-five (25) percent of the original submittals.
- It is estimated that the CONTRACTOR will issue approximately 30 formal RFI's in excess of those requiring specialty consultation, and the ENGINEER will require an average of four (4) hours per request. An additional 40 hours is allotted to answering informal requests for information, including telephone correspondence with OWNER, and for preparing Design Clarifications (DC's).
- It is estimated that the ENGINEER shall be required to review six (6) COR's requiring an average of four (4) hours per request.
- For budgeting purposes, it is assumed that the ENGINEER design team shall visit the site nine (9) times throughout the duration of the project for mechanical, electrical, and instrumentation specialty inspection as needed.
- It is estimated that the record drawings will require approximately two hours per sheet, which includes drafting, quality control, and checking.
- The RPR will be on site on full time during active construction periods spread over two years. Active construction is assumed to occur from May to October in 2027 and from May to August in 2028.
- Specialty Coating Inspection is not included. These services will be contracted separately and through the use of a specialty subconsultant.
- Preparation of a Storm Water Pollution Prevention Plan (SWPPP) is not included and assumed will be done by others, or as part of a separate scope, covering services during construction.

- Applications for and/or obtaining regulatory construction permits are not included.
- All permit and review costs shall be paid by the OWNER.
- It is assumed that the OWNER will support coordination with all appropriate public and utility agencies.
- Traffic control plans are not included. It is assumed these will be the responsibility of the contractor.
- All deliverables will be delivered in electronic (PDF) format only.

ALPINE SPRINGS COUNTY WATER TANKS
REPLACEMENT

Task Code	Job Code	Task Description	CAROLLO LABOR								OTHER DIRECT COSTS		TOTAL OTHER DIRECT COSTS	TOTAL	
			Principal-in-Charge	Project Manager	Project Engineer	Construction Manager	Assistant Project Representative	AD/Graphic	Project Services Representative	TOTAL LABOR HOURS	SUBTOTAL LABOR COST	PRICE			REPRODUCTION TRAVEL, SUB
		Bidding Rate (2024 Rates)	\$341	\$162	\$229	\$281	\$225	\$153	\$214			\$17.50			
		Bidding Rate (2027 Rates)	\$387	\$182	\$273	\$335	\$244	\$170	\$272			\$17.50			
		Bidding Rate (2028 Rates)	\$397	\$197	\$283	\$350	\$254	\$175	\$281			\$18			
Construction Season 2026															
6	55	Requesting Services During Construction	7	24	96	2	5	8	4	124	\$34,474	\$2,212	\$5,500	\$1,812	\$42,788
	11	Project Management	7	4	0	0	0	0	4	12	\$3,714	\$1,119	\$0	\$170	\$1,758
	12	Construction Progress Meetings	0	2	0	0	0	0	0	4	\$1,194	\$368	\$0	\$48	\$1,262
	13	Submittal Review	0	19	80	0	0	0	0	70	\$17,436	\$1,180	\$5,500	\$4,880	\$24,186
	14	Design Clarifications/Requests for Information	0	09	34	0	0	8	0	51	\$12,784	\$444	\$0	\$544	\$13,678
	15	Change Order Preparation and Review Assistance	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	16	On-site Site Visits and Specialty Inspection	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	17	Record Drawings	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	18	Project Closeout and Warranty Assistance	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
6	74	Construction Management and Inspection Services	8	0	0	16	0	0	0	14	\$3,416	\$2,212	\$1,000	\$1,212	\$4,838
	81	Preconstruction Conference	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	82	Document Existing Site Conditions and Project Progress	0	0	0	4	0	0	0	5	\$2,808	\$158	\$0	\$158	\$2,944
	83	Schedule Review and Monitoring	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	84	Biweekly Construction Progress Meetings	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	85	Monthly Cost Reports	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	86	Issues Management and Extra Work Orders	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	87	Progress Payment Applications	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	88	On-site Personnel & Field Visits	0	0	0	8	0	0	0	8	\$2,808	\$158	\$1,000	\$1,158	\$3,944
	89	General Inspection and Materials Testing	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	910	Walkthrough/Completion List	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	911	Administrative Requirements Verification	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	912	Final Completion List Walk Through	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	913	Contract Retention	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	914	Final Payment & Notice of Completion	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
		2026 SUBTOTAL	7	29	80	16	0	8	4	182	\$46,682	\$2,644	\$6,500	\$1,894	\$48,128

ALPINE SPRINGS COUNTY WATER TANKS
REPLACEMENT

Job Code	Task Description	CAROLLO LABOR								OTHER DIRECT COSTS		TOTAL OTHER DIRECT COSTS	TOTAL
		Project Manager	Project Engineer	Construction Manager	Assistant Project Superintendent	Field Engineer	Project Services Representative	TOTAL LABOR HOURS	NET TOTAL LABOR COST	TRAVEL	REPRODUCTION TRAVEL SUB		
	Bidding Rate (2026 Rates)	\$184	\$184	\$230	\$121	\$175	\$143	\$204		\$17			
	Bidding Rate (2027 Rates)	\$182	\$182	\$228	\$118	\$164	\$170	\$212		\$17			
	Bidding Rate (2028 Rates)	\$191	\$191	\$245	\$180	\$174	\$174	\$221		\$18			
Construction Season 2027													
5	15 Engineering Services During Construction	4	184	342	0	0	96	12	\$18	\$134,061	\$9,555	\$1,918	\$10,381
	1.1 Project Management	4	12	0	0	0	0	12	38	\$8,652	\$480	\$0	\$480
	1.2 Construction Progress Meetings	0	20	20	0	0	0	0	40	\$12,418	\$700	\$0	\$700
	1.3 Submittal Review	0	34	342	0	0	0	0	276	\$48,858	\$4,776	\$0	\$4,776
	1.4 Design Clarifications/Requests for Information	0	8	78	0	0	0	0	86	\$11,130	\$700	\$0	\$700
	1.5 Change Order Preparation and Review Assistance	0	4	12	0	0	0	0	16	\$4,367	\$280	\$0	\$280
	1.6 Periodic Site Visits and Specialty Inspection	0	18	18	0	0	0	0	36	\$11,176	\$670	\$1,918	\$1,918
	1.7 Record Drawings	0	8	18	0	0	0	0	26	\$13,218	\$1,280	\$0	\$1,280
	1.8 Project Closeout and Warranty Assistance	0	4	8	0	0	0	0	12	\$3,448	\$210	\$0	\$210
6	16 Construction Management and Inspection Services	0	0	0	12	668	0	0	672	\$165,684	\$11,769	\$19,880	\$21,760
	6.1 Preconstruction Conference	0	0	0	4	4	0	0	8	\$3,426	\$140	\$0	\$140
	6.2 Document Review, Site Conditions and Project Progress	0	0	0	8	8	0	0	16	\$4,618	\$280	\$0	\$280
	6.3 Schedule Review and Monitoring	0	0	0	0	18	0	0	18	\$3,910	\$280	\$0	\$280
	6.4 Biweekly Construction Progress Meetings	0	0	0	0	40	0	0	40	\$9,716	\$700	\$0	\$700
	6.5 Monthly Status Reports	0	0	0	0	12	0	0	12	\$2,933	\$210	\$0	\$210
	6.6 Project Management and Extra Work Orders	0	0	0	0	8	0	0	8	\$1,955	\$140	\$0	\$140
	6.7 Progress Payment Applications	0	0	0	0	24	0	0	24	\$5,568	\$420	\$0	\$420
	6.8 Conduct Personnel & Field Visits	0	0	0	0	480	0	0	480	\$117,312	\$8,400	\$0	\$8,400
	6.9 Specialty Inspection and Materials Testing	0	0	0	0	18	0	0	18	\$3,812	\$280	\$19,880	\$19,880
	6.10 Watch/through Completion List	0	0	0	0	18	0	0	18	\$3,810	\$280	\$0	\$280
	6.11 Administrative Requirements Verification	0	0	0	0	8	0	0	8	\$1,966	\$140	\$0	\$140
	6.12 Final Completion List Walk Through	0	0	0	0	18	0	0	18	\$3,812	\$280	\$0	\$280
	6.13 Contract Retention	0	0	0	0	4	0	0	4	\$878	\$70	\$0	\$70
	6.14 Final Payment & Notice of Completion	0	0	0	0	8	0	0	8	\$1,966	\$140	\$0	\$140
	2027 SUBTOTAL	4	184	342	12	688	96	12	1,196	\$368,733	\$29,325	\$21,720	\$21,720

ALPINE SPRINGS COUNTY WATER TANKS
REPLACEMENT

Task	Job Code	Task Description	CAROLLO LABOR								OTHER DIRECT COSTS		TOTAL OTHER DIRECT COSTS	TOTAL
			Principal in Charge	Project Manager	Project Engineer	Construction Manager	Assistant Project Superintendent	ADP/Supervisor	Project Functions Administrator	TOTAL LABOR HOURS	UNIT TOTAL LABOR COST	PRICE	REPRODUCTION UNIT/EL SUB	
		Bidding Rate (2026 Rates)	\$167	\$161	\$236	\$191	\$279	\$143	\$224			\$17		
		Bidding Rate (2027 Rates)	\$182	\$182	\$225	\$208	\$249	\$170	\$212			\$17.50		
		Bidding Rate (2028 Rates)	\$197	\$197	\$243	\$230	\$254	\$176	\$221			\$18		
Construction Season 2028														
1	35	Engineering Services During Construction	4	23	126	8	0	28	10	256	\$17,142	\$4,500	\$1,918	\$5,518
1.1		Project Management	4	10	0	0	0	0	10	14	\$1,714	\$412	\$0	\$452
1.2		Construction Progress Meetings	0	20	20	0	0	0	0	40	\$7,274	\$720	\$0	\$7,270
1.3		Submittal Review	0	10	80	0	0	0	0	90	\$15,886	\$1,380	\$0	\$1,380
1.4		Design Clarifications/Requests for Information	0	4	16	0	0	4	0	24	\$6,273	\$432	\$0	\$432
1.5		Change Order Preparation and Review Assistance	0	2	8	0	0	0	0	10	\$2,267	\$144	\$0	\$144
1.6		Periodic Site Visits and Specialty Inspections	0	18	18	0	0	0	0	36	\$71,823	\$640	\$1,918	\$1,918
1.7		Record Drawings	0	4	8	0	0	24	0	36	\$7,808	\$640	\$0	\$640
1.8		Project Closeout and Warranty Assistance	0	4	8	0	0	0	0	12	\$3,576	\$216	\$0	\$216
1	76	Construction Management and Inspection Services	0	0	0	12	480	0	8	492	\$126,943	\$5,836	\$5,200	\$12,064
8.1		Preconstruction Submittals	0	0	0	4	8	0	0	12	\$3,536	\$144	\$0	\$144
8.2		Document Issuing Site Conditions and Project Progress	0	0	0	8	8	0	0	16	\$5,671	\$700	\$0	\$700
8.3		Schedule Review and Monitoring	0	0	0	8	16	0	0	24	\$4,087	\$388	\$0	\$388
8.4		Review Construction Progress Meetings	0	0	0	0	40	0	0	40	\$10,187	\$720	\$0	\$720
8.5		Monthly Status Reports	0	0	0	0	12	0	0	12	\$3,665	\$136	\$0	\$136
8.6		Issue Management and Extra Work Orders	0	0	0	0	8	0	0	8	\$2,033	\$144	\$0	\$144
8.7		Progress Payment Applications	0	0	0	0	24	0	0	24	\$6,100	\$432	\$0	\$432
8.8		Create Personnel & Field Visits	0	0	0	0	224	0	0	224	\$67,352	\$5,836	\$0	\$5,836
8.9		Specialty Inspector and Material Testing	0	0	0	0	8	0	0	8	\$2,033	\$144	\$0	\$144
8.10		Walkthrough/Completion List	0	0	0	0	8	0	0	8	\$2,033	\$144	\$0	\$144
8.11		Administrative Requirements Verification	0	0	0	0	8	0	0	8	\$2,033	\$144	\$0	\$144
8.12		Final Completion List Walk Through	0	0	0	0	8	0	0	8	\$2,033	\$144	\$0	\$144
8.13		Contract Retention	0	0	0	0	4	0	0	4	\$1,017	\$72	\$0	\$72
8.14		Final Payment & Notice of Completion	0	0	0	0	8	0	0	8	\$2,033	\$144	\$0	\$144
		2028 SUBTOTAL	4	78	138	12	680	28	18	742	\$197,704	\$15,256	\$7,618	\$28,324
		TOTAL ALL TASKS	18	102	264	20	1,160	32	28	1,264	\$338,847	\$20,766	\$24,638	\$45,191