

**ALPINE SPRINGS COUNTY WATER DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING
September 11, 2026**

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Clement called the meeting to order at 9:00 AM.

Directors Present: President Bert Clement, Janet S. Grant, Evan Salke, Kurt Gooding, and. Christine York

Directors Absent: None

Staff Present: General Manager Joseph Mueller, Laurie Axell, and Dutch Kemp

Guests included District CPA Michael Dobrowski, NTFPD Paul Moen, and Michael Miller, and Bill Cashmareck.

B. PUBLIC COMMENT

There were no comments on items not on today's agenda.

C. APPROVAL OF MINUTES

C1) AUGUST REGULAR BOARD MEETING

It was moved by Salke and seconded by Gooding to approve the August 14, 2026 minutes as presented. Motion carried unanimously.

D. DEPARTMENT REPORTS

D1) FINANCIAL REPORT

District CPA Mike Dobrowski presented the financial reports as of August 31, 2026. Cash receivables are approximately \$182,000 ahead of last year. Late notices have been sent out, but most customers have been paying on schedule. A new line item has been added to show receipt and interest payments on the loan.

Salke noted receivables are ahead of schedule and are likely thanks to Axell's efforts to making it easier for customers to pay their invoices.

Clement reviewed the Treasurer's Report.

It was moved by Grant and seconded by Gooding to approve payment of checks #, 34512 –34537, payroll, electronic fund transfers, and bill pays. Motion carried unanimously.

It was moved by Gooding and seconded by Salke to approve the financial reports through August 31, 2026 as presented. Motion carried unanimously.

D2) FIRE DEPARTMENT REPORT

Moen said mid-week operations are slowing down now that it is shoulder season. That said, the Alpine station will continue to be staffed 24/7. Axell will ~~send out the Defensible Space Inspection Reports she has received, although not all inspections have been completed.~~ post information on the district website and send out an email with information for homeowners to obtain their defensible space report from NTFPD.

York asked about impact of the forest fuels reduction work to the trails. Gooding has received a status email and will follow up with her.

D3) GENERAL MANAGER'S REPORT

Mueller presented the August 2026 General Manager and Office Activities Report. He continues to work with the Alpenglow team on their needs and anticipates a meeting with one of their contractors to develop cost estimates.

Three construction companies have received the bid package for the water tank project and Mueller expects a fourth request. A mandatory pre-bid meeting is scheduled for next week.

Axell continues to upload documentation PlanetBids website to receive bids for capital projects.

A brief conversation followed as items in the report were clarified.

D4) OPERATION & MAINTENANCE DEPARTMENT REPORT

Kemp presented the August 2026 Water/Wastewater Reports, including water production and usage. He reviewed projects completed in the park this summer and the work done to keep the Klosters Court Water Line Replacement Project moving forward.

D5) TTSA REPORT

Clement reported on the August 19, 2026 Board meeting. The review of the design plan for the new plant should be scheduled for later this month. A discussion followed about operations during power outages and the current facility. Clement will schedule a tour of the current plant for this Board.

E. COMMITTEE REPORTS

E1) BUDGET & FINANCE COMMITTEE (PRESIDENT CLEMENT)

Clement reviewed the September 10 Committee meeting. There have been no ???

E2) PARK, RECREATION & GREENBELT COMMITTEE (DIRECTOR YORK)

This Committee did not meet.

E3) LONG RANGE PLANNING COMMITTEE (DIRECTOR GOODING)

This Committee did not meet.

E4) ADMINISTRATION & PERSONNEL COMMITTEE (DIRECTOR SALKE)

This Committee did not meet.

F. BUSINESS ITEMS FOR BOARD DISCUSSION & ACTION

F1) AMENDED SDRMA HEALTH BENEFITS MEMORANDUM OF UNDERSTANDING RESOLUTION #15-2026

It was moved by York and seconded by Salke to approve Resolution #15-2026 SDRMA Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program.

ROLL CALL VOTE:

AYES: Grant, Gooding, York, Salke, and Clement

NAYS: None

Motion carried unanimously.

F2) DISTRICT DIRECTORS CANDIDATE LIST TO THE PLACER COUNTY BOARD OF SUPERVISORS FOR APPOINTMENT

1 It was moved by Grant and seconded by York to approve the qualified candidate list which will
2 be submitted to the Placer County Board of Supervisors for appointment in lieu of election.
3 Motion carried unanimously.
4

5 **F3) AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES DURING**
6 **CONSTRUCTION AND CONSTRUCTION MANAGEMENT OF THE TANKS**
7 **REPLACEMENT PROJECT**

8 It was moved by Gooding and seconded by York to approve the Professional Services Agreement
9 with Carollo Engineers for Task 5 Engineering Services During Construction and Task 6
10 Construction Management and Inspection Services associated with the replacement of water
11 storage tanks 2, 3, and 5. Motion carried unanimously.
12

13 **G. CORRESPONDENCE TO THE BOARD**

14 No correspondence was presented.
15

16 **H. CLOSED SESSION**

17 Closed Session was not convened.
18

19 **I. DIRECTORS' COMMENTS**

20 Consideration of changing the day and time of the regular meetings will be on next month's agenda.
21

22 **J. ADJOURNMENT**

23 There being no further business to come before the Board, the meeting was adjourned at 9:46 AM.
24 The next regularly scheduled Board meeting is **October 15, 2026 at 8:30 AM.**
25

26 Respectfully Submitted,

27 Judy Friedman

28 Recording Secretary

29 THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS
30